Waterloo Engineering Society Board of Directors   
October Meeting

**Date: October 21st, 2017**  
**Location: Orifice Board Room**  
**Chair:** Byrn Cummings  
**Secretary:** Ceiline Zhang

# Attendance:

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| **R = Remote** | | | | | | | |
| Rachel Malevich | P | Kirstopher Sousa | P | Katie Arnold | P | Alan Huang | R |
| Megan Town | P | Grant Mitchell | P | Awn Duqoum | P | Mary Bland | P |
| Abdullah Barakat | P | Felix Jancso-Szabo | R | Sarah Martin | P |  |  |
|  |  | Michael Beauchemin | P | Emma Kennedy | R |  |  |

**Total Votes Available:** 10   
**Total Votes Present:** 10

# 1.0 Welcome & Call to Order:

**Time:** 12:01  
Quorum established at 12:01 with 10/10 voting members present.

# 2.0 Approval of Minutes:

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| Motion: | Approval of September Meeting Minutes |
| Mover: | Sarah Martin |
| Seconder: | Awn Duqoum |
| Result: | Motion passed |

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# 3.0 Approval of October Meeting Agenda:

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| Motion: | Approval of the October Agenda |
| Mover: | Sarah: It says October 24th.  Chair: I’ll send out a revised copy to Rachel, clerical error.  Awn: I’d like to change my motion to a discussion item and add. As the Constitution stands, off-term members do not have a vote at JAGM. |
| Seconder: | Abdullah Barakat |
| Result: | Motion passed |

# 4.0 Review of Role of VP Finance at Board of Directors

SM: There have been recent changes allowing both VP Finance attending board meetings, I think we should talk about what they should be allowed to contribute in non-finance issues. We have had previous concerns about preventing too many Board members from being Exec. With the new board term, we should review their contribution.

MT: I’m not sure there needs to be anything official, should just be known by VP Finance why they’re here.

AB: History on this, on the first board VP Finance wasn’t on it, but we changed because Kevin being there made sense. General consensus was that I was allowed to talk about anything if I had any points, I was allowed to speak as board members, just not vote. Previous board I was on only allowed me to talk about finance. I think having them contribute is beneficial since President and VP Finance have different perspective. I think having them contribute is relevant.

AD: I agree, I don’t really see how they shouldn’t have an opinion.

MT: What if we were to have official policy, like board is allowed to ask VP Finance to leave the room?

AB: VP finance are members of board, regardless of their role, they should be in the discussion on how board is moving forward.

KA: Yes, VP Finance has very specific version of the society, not every VP finance has same experience.

Mary: Everyone in this room should be allowed to speak cause they’re part of EngSoc, everyone should have a voice.

AB: Do we want to take a general straw poll?

MT: Clarify, can we ask VP Finance to leave room?

AD: Yes, anyone can be asked to leave.

MT: What’s the process?

KA: When you ask people to leave it’s because they have conflict of interest.

AD: That’s how we ran things.

MT: I’m conceiving situation where we want them to leave, and how we would do that?

AB: Only situation is if we specifically want to talk about VP Finance role or the people themselves.

MT: If mediation came to front?

MT: Do you think we require formal change?

Straw poll: Consensus for no?

RM: In terms of how we want them to participate, when we elect secretary and chair for board should they participate?

AB: Intention is for them to participate in discussion but not vote.

KA: When you exclude someone from a conversion, they’re taking their voice away.

SM: But like what if the only person ever working with them is VP communication, VP Finance can just express through President.

KA: It’s totally different, when they’re here at the board, I’m a member with member privileges.

KS: I think they’re a member, we should listen to them at least. When someone voting on VP Finance, should everyone be aware that they’re electing someone to board.

Strawpoll (discussion on secretary): General yes.

# 5.0 CRO has an Assistant

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| Motion: | CRO should have an assistant |
| Mover: | Felix Jancso-Szabo |
| Seconder: | Sarah Martin |
| Discussion: | FJ: Resolve the fact that CRO cannot be invited to attend the vote count. I know this happened to Hannah, CRO had to get someone to appoint DRO as the scrutineer.  AD: We don’t need more people in the room to see results.  KA: I think it’s very relevant depending on which platform we use.  RM: Given that last council on the 29th I’d prefer not to have potluck on changing documents, I’d like to move this to Winter term.  SM: We know what platform they’re using in Winter.  AB: Simon and I haven’t discussed yet but we’ll likely stick with FEDs. Is it friendly if we amend motion to say presidents bring it to council?  Vote: yes |
| Result: | Motion passed |

# 6.0 Why don’t you like destressing?

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| Motion: | Go into Camera |
| Mover: | Awn Duqoum |
| Seconder: | Abdullah Barakat |
| Result: | Motion Passed |
| Motion: | Go out of Camera |
| Mover: | Awn Duqoum |
| Seconder: | Abdullah Barakat |
| Result: | Motion Passed |

# 7.0 Review bylaws pertaining to Executive Officer and CRO vacancies Discussion

MT: I suggest bringing this to council in two separate motions. Bylaw 2, Chapter 3, Section J. Point 1 is that it’s difficult to understand, clarified that it’s any executive officer, and we also laid out the procedure.

KA: I think the original way it’s written, is that if it’s so close to the end the President would just hold the position rather than hold an election.

SM: Also if it’s vacant and no one ran.

MT: This also specifies terms and the things Awn, Sarah, Felix and I were talking about; holding an election over an off-term, cause in the event where Katie has just been elected and in 3 weeks if Katie says she resigns, we’re about to go into an off-term so what do we do in this position? Second bylaw change is just to change term of the CRO, right now CRO term ends at end of election term so it’s a problem if we have to run an election in another term.

SM: CRO also handles referendum, which happens during non-election terms.

AB: Example, E7 Referendum. I believe we elected somebody at the first meeting, president worked with the CRO for the referendum. They were elected by council.

MT: Would that be conflicting with the bylaw?

MT: In terms of a referendum where you’re electing a CRO or when you can.

RM: It’s just period of first two months when you’re elected a CRO when you don’t have a CRO.

AB: Just checked minutes from Fall ‘14 and they elected a new one.

MT: It might be better to make CRO term longer.

SM: If we split a referendum CRO from the general election CRO, we can make general election CRO position for 16 months.

Chair: Elected or elected as needed?

SM: CRO should be elected.

Kris: Sarah’s idea is good; people will be aware.

Strawpoll for adding this: Generally, yes.

Mt: I think we’re clear on changes; can we ask presidents to bring this to council.

AB: I’m comfortable of extending timeline, but not comfortable with 2 CROs.

KA: It should be clear to CROs that if referendums happen, they’re responsible.

RM: We voted on a working group, can they rewrite the motion?

SM: Yes, but we need to know what you want.

AB: I’m in favor of making it know that CRO should know referendums is part of position.

MT: Can we do straw poll, up is 1 CRO, down is 2 CRO electing 1 for referendum if needed.

Straw poll: One CRO wins.

MT: Section J, is it understandable or should I bring it back with red text?

KA: Yes.

Chair: Brought back for next board meeting.

MT: Rachel are you opposed to bringing all change to potluck or just one?

RM: This can wait for the Winter and Spring terms.

# 8.0 Review of Document of Stances

RM: We can look at stances; in my opinion all are still relevant.

AB: Motion will be coming up at next council meeting to amend stance on international tuition.

KS: Any action on the counselor item?

KA: Andrew is trying his best, he hasn’t brought forward a formal document yet. Engineering faculty willing to match us, if we add 5$ to every student’s fees we can hire a new counselor.

AB: Making profs stop using old exams, there was a big discussion about the exam bank and whether we want to give profs access to it.

AD: It’s about them gaining access to it

RM: SFF board, they’re currently looking for opportunity to spend money, and counselling came to mind. They don’t have an endless amount of money though, unlike students. Area we can explore.

AB: As students we pay SFF fees.

AD: Is Andrew willing to talking about the faculty matching us 50/50?

KS: Are they going match us?

KA: They have a plan for it, he asked how possible it was to get it done. We probably need a referendum.

AD: Is the second one something students still want? MATES did a survey.

AB: MATES sent to all students or just Engineering?

AD: Just Engineering.

MT: How many responses, how many first years?

Awn: Not enough I’m comfortable sharing.

RM: There was something in place but like no one used it, they did after hours and lunch time.

AB: I think they wouldn’t consider before class because people should get more sleep.

# 9.0 JAGM Voting

AD: Open bylaw 1, right now we have these things called lifetime members; anyone who has graduated from engineering. Chapter 2 Section D say they enjoy all member perks expect voting rights. Off-term members have rights to speak but not vote. Chapter 3 Section E; in voting all members hold a vote.

RM: Came up a while ago, Brian and Kieran brought it up, we either bring it to a vote to both societies or change the document; in spirit of friendly change. We are technically entitled to modify based on what they meant.

AD: Response to one person who graduated and said they wanted to come to JAGM and vote. No one who graduates expects to vote.

SM: This is just from when we had JAGM, I think this is outdated.

AB: I think this is from when we had joint council.

RM: Technically every JAGM we’ve had is null, which would remove years and years of documents. We could bring revised document to B-Soc and A-Soc to fix this, or we make subtle change and include off-term members.

MT: Either way we need a modified text.

SM: What change are we thinking of?

RM: It’s more how membership is defined.

AD: it would be fine if we just change that one line.

Chair: Can you bring it to next council meeting?

AD: Yes.

RM: I’d run it by Kieran, he has a great background and pointed it out to me in the first place.

RM: Pending solution, solution to bring to both councils, is part of that to accept all previous JAGMs. It’s how transparent we want to be. If your plan is “oh we screwed up, here’s the change” or if you don’t want to tell people.

AD: 90% of Council doesn’t care about policy.

MT: No policy changes this term, is any of this urgent enough?

AD: People will notice this years in the future if we don’t fix it now.

MT: We can mandate Rachel to bring it to Council, if we think it’s urgent enough.

AD: I think it’s fine to bring it up first meeting of Winter. I don’t know why it has to be a month in advance. I will bring this to winter.

# 10.0 Spending Update

KA: We have lots of money, we haven’t received our student fees from Brian yet. Ridgidware store revenue is higher than expected, Novelties, we sold 96 pairs of overalls. My document deleted two names because two computers were going, I think one was over written, so we have money for 98 pairs of coveralls. Sponsorship is 14k, that is the most sponsorship we’ve ever had. Ridgidware purchases is over budget. Coveralls have not been purchased by EngSoc yet. All of our spending is about half way done.

MB: There used to be a cut off, they weren’t making any money at all. New agreement is that we get 75% and they get 25% which is why you see commission.

KA: FOC bought tables and university expensed us for it, more sponsorship rollovers.

KA: WEEF has same problem where they can’t see what people buy with the money, we had a big problem trying to figure out couches. Ridgidware expenses; $2556 on Kris’s credit card. For C&D, everything is good, paying people is being sorted out, not being paid off my budget. Income from Coca-Cola who gave us rebate. Sage saying everything adds up.

# 11.0 Adjournment

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| Motion: | Adjourn Fall 2017 Meeting #2 |
| Mover: | Grant Mitchell |
| Seconder: | Kristopher Sousa |
| Result: | Motion passed  Awn oppses |