Waterloo Engineering Society 'B' Winter Meeting #1

Date: Wednesday January 18th, 2017 Location: CPH 3607 Chair: Kieran Broekhoven Secretary: Sarah Martin

Attendance:

1 st Year Classes							
BME 2021	Р	CHEM 2021	Р	CIVE 2021	Р	ECE 2021	А
MECH 2021	Р	MGMT 2021	Р	TRON 2021	Р	NANO 2021	Р
SOFT 2021	Р						
2 nd Year Classes							
CHEM 2020	Р	ECE 2020 - 1	Р	ECE 2020 - 2	А	ENV 2020	Р
GEO 2020	Р	MECH 2020	Р	TRON 2020	Р	SYDE 2020	Р
3 rd Year Classes							
BME 2019	Α	CHEM 2019	Р	CIVE 2019	А	ECE 2019	А
MECH 2019	Α	MGMT 2019	Р	TRON 2019	Р	SOFT 2019	Р
CHEM 2018	Р	ECE 2018 - 1	Α	ECE 2018 - 2	А	ENV 2018	Р
GEO 2018	Р	MECH 2018	Р	TRON 2018	Р	SYDE 2018	Р
4 th Year Classes							
CHEM 2017 – 4	Р	CHEM 2017 - 8	Р	CIVE 2017	Р	ECE 2017 - 4 - 1	Р
ECE2017 - 4 – 2	Р	ECE 2017 - 8	Р	ENV 2017	Р	GEO 2017	Р
MECH 2017 – 4	Р	MECH 2017 - 8	Р	MGMT 2017	Р	NANO 2017	Р
TRON 2017	Р	SOFT 2017	Р	SYDE 2017	Р		
Other							
Executive	Р	Off-Term Prez	Р	Reduced CL	А		

Total Votes Available: 51 **Total Votes Present:** 42

1.0 Welcome & Call to Order:

Time: 5:36pm Quorum established at 42/51 voting members present.

2.0 Approval of Minutes:

Motion:	Approval of Summer 2016 Meeting #5 Minutes		
Mover:	CHEM 2017 - 4		
Seconder:	SYDE 2020		
Result:	Motion Passes		

3.0 Approval of Engenda:

Motion:	Approval of Winter 2017 Meeting #1 Engenda		
Mover:	MGMT 2017		
Seconder:	MECH 2018		
	Item 4.10 Withdrawn by Mover		
Result:	Motion Passes		

4.0 New Business

4.1 Executive Goals Presentation

- This is a new initiative we're trying this term. We want our goals to be what you want, and they are also based on platform points we were elected on
- Speaking: Rachel Malevich (President)
 - EngSoc and MATES Partnership MATES is a peer mentoring program for which we are coordinating the pilot. By the end of the term we want to complete a report and develop transition docs for the transition to ASoc
 - Professional Development working to facilitate the adoption of resume rescue from ASoc, provide more interview and cover letter resources, and introduce technical interview workshops such as the one facilitated by Google which just happened
 - Miscellaneous working to ensure that the website and governing docs are up to date to reflect ERC, establish communications guidelines to improve society relations, improve election voting process to move away from Survey Monkey, work with Robin and faculty to give more face time to EngSoc at department hosted events
 - Q: Will you be providing updates to each of your goals in the future?
 - A: If you like we can. It could also be in our executive updates
 - Q: Can we get a Gantt chart for this?
 - A: We are going to elaborate on this as requested in the future
 - Q: What's left for the ERC edits?
 - A: If you scroll through the tabs on the website there's still some outdated references
- Speaking: Katie Arnold (VP Operations and Finance)

- Novelties and Rigidware working to keep active with stock and motivated directors, purchase stock twice during the winter term. Also, may or may not be sweatpants
- Student deals nobody knows what they are, so we're working on advertising, also working on getting new deals
- Miscellaneous working with Michael on restructuring sponsorship and ECIF applications so they're easier to use, organizing the display outside of the orifice to display Novelties merchandise outside of store hours
- Speaking: Chelsea VanderMeer (VP Student Life)
 - Events keeping the calendar updated and accessible on the website with places, descriptions, and times throughout the term. Also supporting new events like Winterloo and providing transition docs for later implementation. Working to combine ASoc and BSoc transition docs
 - National Engineering Month (NEM) engage students in NEM and extend outreach, build a rube Goldberg machine to participate in lighting up the CN tower with ESSCO, host an event in Waterloo to present the above video
 - Miscellaneous host a mural design competition for the Orifice with winner selected at JAGM to liven up Orifice. Details to follow
 - Q: You mentioned building relationships, with who?
 - A: Everyone
 - Q: You said that you're planning to make events more accessible on the website, but I'm the website director and I didn't know about this.
 - A: It's currently ongoing in that I'm updating the events when people give me more information so the calendar displays the most updated information
- Speaking: Andrew McBurney (VP Academic)
 - Waterloo Works ensure students have adequate resources to transition smoothly from Jobmine to Waterloo Works, work with class representatives to deliver a survey to collect student feedback from engineering students to ensure that engineering needs are adequately met, have a representative from waterloo works attend an EngSoc meeting (similar to how WatPD worked in the spring)
 - Q: Make sure to include the fourth years in the survey please!
 - A: Yes, I'm hoping to include everyone including fourth years, students who never used Jobmine, etc.
 - WAT PD work with faculty to act on information gathered from WatPD focus groups with the Vice-Dean from previous terms, work with faculty to create a survey for employers to give their feedback on PD courses – the reason we have them is because employers wanted more developed soft skills, so it would be good to get feedback on whether they are working, have a representative from WatPD attend an EngSoc meeting
 - Caution inviting WatPD to council, make sure they want to come and aren't going to be defensive. Last time they requested to come, so maybe only invite them if they express interest first
 - Q: What were the action items from the WatPD focus grous?
 - A: I'll email it to you all or post it in the council Facebook group

- Q: Are you from Software? I heard there are some people in software working on hacking Waterloo Works. Is that legal? And if it is, would it be possible for us to build a connection between the hackers and students?
- A: This is not relevant here. Speak to me later.
- Miscellaneous advocate with Rachel for more funding for mental health related services on campus. Use my website (http://andrewmcburney.ca/engsoc) to gather anonymous feedback about my performance, allow people to express academic concerns they might now want to share in person, and track my own goals
- Q: On the topic of advocacy if you want the faculty's cooperation, what's your plan for something actionable? We already have a lot of advocacy, but getting the faculty to actually take action is challenging.
- A: Talking to Robin about it, but your feedback would be appreciated
- Speaking: Melissa Buckley (VP Communications)
 - Internal communication publish a survey to understand how members prefer to receive news (mailing list, Facebook, Instagram, etc.), review and update communication guidelines in collaboration with ASoc so that society communications get delivered to all society members properly
 - Conference transparency form a delegate selection committee for conferences to improve the selection process, host conference info nights before applications open, launch and maintain a conference website (www.uwengconferences.ca) with general conference information and a delegate blog
 - Q: Why not just include this on the EngSoc website?
 - A: This site is linked from the EngSoc website, but I wanted whoever controlled this email to have more control over the conferences site
 - Miscellaneous increase presence in the community by connecting with local news during charity events (next weekend presence at minor league hockey, Adelle's literal favourite thing ever and new will be there, create transition doc for the VP Comm and track ESSCO and CFES progress / mandates, new transition doc

Motion:	APPENDIX A	APPENDIX A – Award a Student Who Did Stuff!		
Mover:	Executive B	Executive B		
	to engineering can't apply to t applications an	Every term we appoint the committee to select from applicants who contribute to engineering life. You get to pick who wins. If you're on the committee you can't apply to the award. It's a pretty small time commitment, basically you read applications and select the winner. The committee will work with the society to advertise the award.		
Seconder:	NANO 2017	NANO 2017		
	I was on the committee and I just want to clarify that the time commitment varies by the amount of nominations submitted.			
Comments:				
	Motion:	Enter Committee of the Whole		
	Mover:	MECH 2018		

4.2 Leadership Award Committee

	Seconder:	ECE 2017 - 1
	Result:	Motion Passes, TRON 2018 and MGMT 2017 Abstain
	Motion:	Move into Camera
	Mover:	ECE 2017-2
	Seconder:	CHEM 2020
	Result:	Motion Passes, NANO 2017, TRON 2018, and SYDE 2018 Abstain
	• Congra	ng moved out of camera atulations Megan and Ian
	Motion:	Move out of Committee of the Whole
	Mover:	MGMT 2019
	Seconder:	ECE 2020 - 1
	Result:	Motion Passes
	Motion:	Amend to Include the Names of the Elected
	Mover:	CHEM 2018
	Seconder:	Off-Term President
	Result:	Motion Passes
		·
Result:	Motion Passes	s, MECH 2020 Abstains

4.3 Budget Approval

Motion:	APPENDIX B – YOU get money and YOU get Money EVERYBODY GETS MONEY [W17 Budget]		
Mover:	Executive B		
	I wrote a budget, it's in your agenda. Look at it. Of note, EngHack has made a lot of money in sponsorship and Jeff Hudson is a god. Basically, everyone got as they requested unless what was requested was already in the Orifice. Go look there for paper, pens, art supplies, etc.		
Seconder:	GEO 2020		
Comments:	 Q: EngHack made a lot of money. Does it need all of this? A: They're getting no money from EngSoc because of all of the sponsorship. The money just goes through EngSoc en route to EngHack. It will be spent on things such as swag, food, etc. Q: What is the upper year event? A: It's a thing I'm trying to do that was not part of my goals or in my update because I wanted to wait until things were more ironed out to tell you about it. Q: I feel like \$1000 for a thing that is only kind of a thing is very sketchy 		

	 A: I budgeted for the cost of security and bar services for a high-risk event in POETS that you'll get more details about later Q: Is the budget amendable? A: Yes, if necessary Q: Why did RigidWare get nothing? A: Like novelties, they have their own budget maintained separately in conjunction with Mary Q: Why the resume critiques budget? A: Mostly for pizza, also there's a third event later in the term Q: Why so much money for the exam bank? A: People who submit exams get prizes Q: Why budget for MacEng Musical? A: This is money to send our students to go see it, like paying for the bus Q: What does Keyholders go to? A: It gays for supplies for events they run in POETS Q: What is the Carebears funding for? A: It goes towards all director appreciation. The dean pays for dinner for us, but not for director appreciation patches Q: What's the budget for athletics? A: It's to run a series of athletic things like bubble soccer, and going to see a hockey game Q: Why did we budget a deficit? A: We always budget for a deficit because we're a non-profit and not all the directors submit their receipts to me Q: What's the difference between director appreciation and carebear? A: Appreciation is for appreciating Mary, like taking her out to dinner, carebear is for appreciating out directors Q: How is upper year event bringing in revenue? A: Bar services is expensive, so the event may be ticketed or pay cover. If you make minimum you don't pay bar services, so it may not even be
	necessary
Result:	Motion passes

4.4 Conference Delegate Selection

Motion:	APPENDIX C – COMM Along with Us!		
Mover:	Executive B		
	If you're part of this you can't apply to ESSCO AGM. You will read applications, interview delegates, and discuss together to select a delegation.		
Seconder:	SYDE 2018		
Comments:	 Q: If you're on the ASoc counterpart, can you also be on this one? A: Sure 		

Motion:	Move into Camera	
Mover:	MGMT 2017	
Seconder:	ECE 2020 - 1	
Result:	Motion Passes	
Congra	tulations Grant and Jared	
Motion:	Amend to Include the Names of the Elected	
Motion: Mover:	Amend to Include the Names of the Elected Off-Term President	
Mover:	Off-Term President	

4.5 Teaching Excellence Award

Motion:	APPENDIX D	– Award an Instructor Who Did Stuff!		
Mover:	Executive B	Executive B		
	It's a committee that works to recognize a teacher based on submissions from their students. It's a two hour meeting near the end of the term.			
Seconder:	MGMT 2021			
Comments:	their p • Only ro • Q: How belong	esponsible for advertising and encouraging people to nominate professors ecognizes engineering faculty w about cross-appointed faculty? Like software professors who g to both engineering and math relevant to the election, I'll get back to you		
	Motion:	Move into Camera		
	Mover:	NANO 2017 TRON 2021 Motion Passes		
	Seconder:			
	Result:			
	Meeting moved out of cameraCongratulations Clarke and Charlotte			
	Motion:	Amend to Include the Names of the Elected		
	Mover:	BME 2021		
	Seconder:	NANO 2021		
	Result:	Motion Passes		
Result:	Motion Passes	5		

4.6 Drawing the Line

Motion:	APPENDIX E – Drawing the Line		
Mover:	ECE 2017 4 - 2		
	Speaks for itself		
Seconder:	ECE 2017 4 – 1		
	This would make my life so much easier as website director!		
Comments:	 As former FOC this would have been better I think we already have one. It's on the box Friendly amendment to strike the creation of a vector logo as one already exists Q: With the logo being more available, does that mean anyone can put it on whatever they want A: That's why brand guidelines and trademark exist 		
Result:	Motion Passes		

4.7 Pi Day Volunteers

Motion:	APPENDIX F - 3.14159265358979323846264338327950288419716939937 5105820974944592307816 Day		
Mover:	ENV 2020		
	Amend the motion to correct the date		
Seconder:	GEO 2020		
Comments:	 Q: Wondering why the motion text is incorrectly spelt? A: I fixed the grammar but not the spelling Note that whipped cream if not properly cleaned will smell bad within two hours; shaving cream may be an acceptable substitution Unfriendly amendment to replace whipped cream with shaving cream. Amendment withdrawn Shaving cream is more expensive than whipped cream 		
Result:	Motion Passes		

4.8 P & P Nominations

- The presentations are Thursday January 26th from 7 10 and will be catered
- If you nominate someone, you are responsible for presenting them
- This is an award for EngSoc-y fourth years that do things
- Make sure that they haven't already been nominated on ASoc

Motion:	Move into Committee of the Whole
Mover:	ECE 2017 - 2
Seconder:	SOFT 2017
Result:	Motion Passes

- Jared Gour nominates Clarisse Schneider
- Jenn Cerullo nominates Janna Henzel
- Akshay Joshi nominates Ian Holstead
- Brian Howe nominates Will Wilmot
- Christian Mele nominates Teresa Lumini and Katie Chin
- Liam Yeates nominates Hannah Gautreau
- Tom Willert nominates Scott Wood
- Anson Chen nominates Jenn Cerullo
- Nominations are also possible immediately prior to the presentations but you must be prepared to present

Motion:	Move out of Committee of the Whole
Mover:	TRON 2021
Seconder:	MECH 2020
Result:	Motion Passes

4.9 ASoc – BSoc Relations

Speaking: Rachel Malevich and Abdullah Barakat

- We Haven't always been on the best terms, trying to turn over a new leaf
- BSoc presents a BSoc <3 ASoc poster

5.0 Executive Updates

5.1 President

Speaking: Rachel Malevich (president.b@engsoc.uwaterloo.ca)

- Personality dimensions workshop through SSO, next week, 8 spots left, find out what kind of leader you are and your strengths and weaknesses
- P&P Presentations information will be in the Facebook group
- FEDS elections coming up, nominations for engineering councilors are open, FEDS has a council on which we have 6 engineering representatives. It would be awesome if we had more presence there
- In previous terms, FEDS exec candidates have come in to talk to us. Do you want this? We could bring in one rep from each team, all candidates, or no people at all. What would you all like?
- Q: What do you mean by teams?
- A: FEDS people often run in teams rather than as individuals. You can vote for different teams or individuals for positions as you wish.
- Q: Would we be able to limit their time speaking?
- A: Oh yes
- Q: Would all of the individuals not in a team come?
- A: Yes
- Decision made to bring in one representative from each team, and all individual candidates

5.2 Vice President Student Life

Speaking: Chelsea VanderMeer (vpstudentlife.b@engsoc.uwaterloo.ca)

- Come to events, lots of cool things going on
- Keep updated on the calendar, Akshay is a beautiful human
- Coffehouse is Wednesday the 25th at 7:30 pm in POETS
- Salary Negotiation workshop put on by WiE the same day in DWE 1515
- SCUNT Friday the 27th at 8 pm in POETS. They need volunteers as well as participants. If you're interested talk to Mark Frayne
- The Hockey team we sponsor is playing on Saturday January 28th at 9:30 am at the Albert McCormick Center. Come a few minutes early to get settled and grab a sign
- Rube Goldberg machine, sign up on the Facebook page
- Blood donation selfie contest competing with UofT and Mac is running from January 23rd to March 6th. Send your selfies to Kieran. The winner gets replicates of the other schools' mascots
- We also need volunteers for an Education Outreach trip to The Museum

5.3 Vice President Communications

Speaking: Melissa Buckley (vpcomm.b@engsoc.uwaterloo.ca)

- Went to Congress last week for the CFES. They're currently focusing on three things, advocacy, bilingualism, and how they're seen through university societies
- Right now applications are open to be an officer, or a part of the advocacy working group
- We currently have Ottawa's Instrument and will be returning it to them eventually, before then we get to make demands from them, if you're interested, talk to me
- Visit the conference website!
- ESSCO AGM hosted by Waterloo needs volunteers for the banquet
- If you're not in the council Facebook group talk to me!
- Q: Can we represent NAD? And play weird instruments like sinks at the banquet
- A: Conference chair Kieran says no
- Kieran will collect mix tapes of anyone interested in performing
- FYELC is coming up this term

5.4 Vice President Finance & Operations

Speaking: Katie Arnold (vpfinance.b@engsoc.uwaterloo.ca)

- Novelties and Rigidware are open, buy things
- Got two new patches from Congress. CFES and Engineers Canada
- Patch design contest going on. Submit a design. Katie raps to promote her contest. Email your design to Katie Chin or put it on the FB event
- Q: What format?
- A: If I can open it its fine. JPG, PNG, etc.

5.5 Vice President Academic

Speaking: Andrew McBurney (vpacademic.b@engsoc.uwaterloo.ca)

- Met with the Co-op Education Council regarding WatPD, Waterloo Works, and employment statistics
- Students feel that current stats are not adequate, and want to reevaluate what counts as unemployed. The university doesn't want to do it because a drop in employment numbers is bad. They currently don't advertise statistics from during the term. We proposed they make more numbers available, like after main match, during continuous, etc.
- Numbers can give new students a false sense that its easy to find a co-op job which isn't necessarily true
- Q: You know there's a website for this?
- A: It sucks and isn't advertised
- Dan Davidson is taking over from Mark Aucoin. Associate Dean presents these numbers once a term, if the employment numbers drop it creates concern. Students are always told not to worry because we have such high employment statistics
- High numbers aren't helpful for current students who are having trouble getting employed
- They don't want to redefine unemployed because people are actually unemployed, and they don't want to start reflecting that
- When CECA publishes salary numbers they don't include unpaid co-ops and the numbers are not split by program, but many employers just point to that number
- If they're going to do this, they should separate employed (paid), unemployed and volunteer statistics
- In November they mentioned that the reason the numbers are skewed is that they assume that all students who drop out of Jobmine have arranged their own employment. This is minor in engineering because co-op is mandatory, but if they change it for engineering it may change across campus where it could have a much greater impact
- If they're really resistant, we might make some progress in getting numbers at other checkpoints throughout the term
- Course critiques is revamping system across all faculties with 10 general questions asked to all courses, approximately 3 faculty specific questions, and questions set by the instructors as desired. There's no ETA yet, I'll ask about it more this term
- Gordon Stubley wants to talk to council again
- Resume critiques had a really good system this term with four rooms. Two waiting rooms next door to critique rooms, students were given a number as they entered and waited to be called
- Waterloo Worksathon this Friday the 20th. A CECA representative will be there for the first half hour to present and give information. We are also putting together a FAQ available online for people who can't attend

6.0 Affiliate Updates

6.1 WEEF

Speaking: Jordan Nickel (weef@uwaterloo.ca)

- Passing \$50 million in principal, upgrading to \$90,000 in allocations
- Proposals due February 28th at midnight
- Tell your class WEEF reps to email me. Computer malfunctioned and we lost some contact info

6.2 Iron Warrior

Speaking: Tom Willert (iwarrior@uwaterloo.ca)

• New issue available. Fun crossword!

6.3 Senate

Speaking: Pallavi Hukerikar (pallavi.hukerikar@uwaterloo.ca)

- Undergraduate engineering senator, term coming to end
- Had a 2 hour meeting Monday, nothing relevant
- Nominations open right now, close Jan 23rd. Apply on the FEDS website
- May need to campaign and be elected
- Email me with questions
- Would serve a term from May 2017 April 2019
- Must attend meetings while on campus, can call in while on co-op
- Have to be an undergraduate student for the full two years

6.4 Feds Councilors

Not Present

6.5 EngFOC

Speaking: Daniadele LeSauvachtler (engfoc@uwaterloo.ca)

- Preparations are underway
- Thank you everyone who applied to EDCOM, media, or huge
- Offers will be coming out soon
- Applications are still open for bigs
- Directorship applications coming out soon for leaders interested in background planning
- Q: Can you be a director without being a leader?
- A: No

6.7 Gradcomm

Speaking: Mattrisse Dickhowe (UWgradcomm@gmail.com)

- Congrats incoming Gradcomm! For ASoc: Jake Harvey and Jeff Gulbronson. For BSoc: Kieran Broekhoven and Melanie Levy-Hara
- Disorientation week tickets have been released. We would appreciate feedback from 4th years about how to improve
- Next ticket release at is 8 pm
- Thursday February 2nd is open to all students, POETS will be licensed from 11:30-3:30
- If you're interested in helping a class on Friday, go to the Jobmine auction on Thursday February 2nd at noon
- This is an unpaid position, but you will be paid in experience and happy fun times
- Helping a fourth year class with their breakfast kegger and shenanigans, so you want to be available for the majority of the Friday morning
- If you want to attend, events may open up some tickets to lower years after these sales. Stay tuned

7.0 Varia

7.1 How many days, 4th years?

16 days 'til IRS!

8.0 Adjournment

Time: 7:30pm

Motion:	Adjourn Winter 2017 Meeting #1
Mover:	Off-term President
Seconder:	MGMT 2021
Result:	Motion Passes