

# Waterloo Engineering 'A' Society

## Winter 2018 Council Meeting #2

**Date:** February 7<sup>th</sup>, 2018

**Speaker:** Andrew Dawson

**Location:** E5 3101

**Secretary:** Michelle Teplitski

### Attendance:

1 <sup>st</sup> Year Classes							
BME 2022		CHEM 2022	X	CIVE 2022	X	ECE 2022	X
MECH 2022	X	MGMT 2022	X	TRON 2022	X	NANO 2022	X
SOFT 2022	X						
2 <sup>nd</sup> Year Classes							
CHEM 2021	X	ECE 2021 - 1	X	ECE 2021 - 2	X	ENV 2021	X
GEO 2021		MECH 2021	X	TRON 2021	X	SYDE 2021	X
3 <sup>rd</sup> Year Classes							
BME 2020	X	CHEM 2020	X	CIVE 2020	X	ECE 2020	X
MECH 2020	X	MGMT 2020	X	TRON 2020	X	SOFT 2020	X
CHEM 2019	X	ECE 2019 - 1	X	ECE 2019 - 2	X	ENV 2019	
GEO 2019		MECH 2019	X	TRON 2019	X	SYDE 2019	X
4 <sup>th</sup> Year Classes							
CHEM 2018 - 4	X	CHEM 2018 - 8	X	CIVE 2018	X	ECE 2018 - 4 - 1	X
ECE2018 - 4 - 2	X	ECE 2018 - 8	X	ENV 2018		GEO 2018	
MECH 2018 - 4		MECH 2018 - 8	X	MGMT 2018	X	NANO 2018	
TRON 2018	X	SOFT 2018	X	SYDE 2018	X		
Other							
Executive	X	Off-Term Exec	X				

**Total Votes Available:** 50

**Total Votes Present:** 41

# 1. Call to Order

**Time:** 5:35 pm

Quorum established at 41/50 voting members present.

# 2. Godiva's Hymn

# 3. WatPD Info Segment

Speaking: Jamieson Cox, WatPD Communications Specialist (j4cox@uwaterloo.ca)

- What is WatPD?
  - Waterloo Professional Development Program
  - Goal: To help Waterloo undergrads improve employability and soft skills
  - Five online courses during co-op, two compulsory and three electives
- Why are we here?
  - WatPD conducted a survey in Spring 2017 and produced a report last term (December, planning on redistributing it), where one of the recommendations was to improve communications
- Student Societies are useful partners for WatPD by giving students a voice
- What are we working on?
  - New and revised compulsory courses that fit better with WatPD objective
  - Improving flexibility in deadlines and sequencing through deadline pilot study and new options for elective flexibility (weekly vs biweekly deadlines for assignments, taking two PD courses in one term)
  - Adjusted timing for assignment deadlines to help students on Pacific time
  - Pilot study for 'independent study' as a response to courses being 'too easy' or 'common sense'
  - Creating new 'textbook-style' transcripts that are more interesting than the current lecture transcripts
  - Improving communication with students through videos, messaging, and relationships with student groups
- How can we stay connected?
  - Use email above or talk to VP Academic!
  - Currently trying to figure out a sustainable strategy for communication with EngSoc → termly visits?
- Q: Is chemical engineering the only discipline with mandatory PD 22?
  - A: Other disciplines are planning on making it a requirement. One recommendation in the report is to take down the workload but keep the core of the course.
- Q: Would you be ok with us sending out this presentation so that classes are up to date with WatPD?
  - A: Yes.
- Q: About the transcripts, is it possible to remove um?
  - A: We are fixing it! The new textbook-style transcripts have cleaned up the language.

- Q: The faculty seems to believe that we already know how to write a work term report. Has there been any talk on incorporating how to write a work term report into a PD course?
  - PD 20 and 21 are meant to ‘take the place’ of the first work term report, but this has set students up for failure because those courses and work term reports are completely different
  - Moving away from this in the future and recognize that the departments are not giving enough support for work term reports, but this is a little bit out of our control
  - Talk to your associate deans. We need students to say that they want it for them to push forward with it. We would love to help!
  - One of the new PD courses is on technical report writing (Chem Eng) which could help prepare students for work term reports.
- Q: Previously, some departments were given a template for work term reports. Can all departments have that?
  - A: We are super sympathetic to that, but the Associate Chair is a better resource.

#### 4. Approval of the Engenda

<b>Motion:</b>	<b>Approval of Winter 2018 Meeting #2 Engenda</b>
<b>Mover:</b>	NANO 2022
<b>Secunder:</b>	MECH 2022
<b>Result:</b>	Motion passes unanimously.

#### 5. Approval of Minutes

<b>Motion:</b>	<b>Approval of Winter 2018 Meeting #1 Minutes</b>
<b>Mover:</b>	SYDE 2019
<b>Secunder:</b>	ECE 2018
<b>Result:</b>	Motion passes unanimously.

#### 6. Executive Reports

Ref: Appendix A on Engenda for Winter 2018 ‘A’ Society Council Meeting #2

##### 6.1 President

Speaking: Abdullah Barakat (president.a@engsoc.uwaterloo.ca)

- Working with the Accessibility Office to work on making RCH entrances more accessible during the summer, now looking for quotes and get that built for the fall (not guaranteed)
- Met with bar services, things are looking good and we are all on good terms!
- The Faculty sent out a survey, about 1300 responses so far. Please do the survey!
  - Sent out sometime in January via email
- Starting May, EngSoc is taking over all the lockers to rent them out on a termly basis
- Referendum: Many people do not want the referendum to happen, so it is currently on hold, but it has reached the Provost’s office.
  - Maybe not necessary to run a referendum because we may be getting a new engineering counsellor at no cost to the students!

- Shoutout to Andrew McBurney for starting all of this!
- Q: Will lockers be accessible to non-engineering students?
  - A: No, but if the need is there, we might accommodate.

## 6.2 VP Student Life

Speaking: Mariko Shimoda (vpstudentlife.a@engsoc.uwaterloo.ca)

- TalEng is happening! It is on Friday, February 9<sup>th</sup>.
- Fourth years have rings now! On Valentine's Day, we are going to have Romantic Pictures with the Tool!
- Come to EngProv if you like to creatively make stuff up!
- Tubing and skiing trip went great, a lot of people were very excited about snow, and no one was left behind!
- Take care of yourself, enjoy your life, take some Vitamin D, it'll be okay!

## 6.3 VP Academic

Speaking: Patricia Duong (vpacademic.a@engsoc.uwaterloo.ca)

- WatPD gave all my updates on WatPD things
- Co-op fee deep dive happened: there are numbers! Increase did get passed by Board of Governors
  - Meetings are taking place to improve how the Co-op fee is structured and how we can control the increase in future years so that it is not so unpredictable
  - Link to co-op fee deep dive: <https://uwaterloo.ca/co-operative-education/your-co-op-fee>
- International tuition increases are capped at 5%
- Q: Has CECA expressed an interest in working with us in the future?
  - A: Yes! High-level managers are interested in transparency and publishing information. Some people were a little bit more worried about job security, but are open to getting suggestions for the most part.
- General consensus around campus that a three-day reading break is not enough
  - Still in the evaluation process, no concrete work is being done to change things yet
  - We have ideas from going forward
- Fall Reading Break is being pushed towards a full week to reduce stress and improve student spirit
  - Orientation Week is not looking like it'll be a full week again any time soon
- Unix workshop happened – it was great!
- Tax filing workshop is also happening on February 27<sup>th</sup> and March 20<sup>th</sup>!
- FYDP Workshop on how to make posters, probably not happening but recommendation is being put into place for next year.
- Exam Bank: We are not the only faculty to have exam bank problems! Currently working things out with other student societies.

## 6.4 VP Operations and Finance

Speaking: Michael Beauchemin (vpfinance.a@engsoc.uwaterloo.ca)

- First fourth year Friday was a huge success! Talk to Patrick if you want to organize one.
  - Bar Services was pleased with how the turnout was
- Dietary restriction survey will be coming out later.
- Warrior Lager is back and cheaper than other beers. Sold out on Friday.
- Meeting about E7 about chairs and tables of various heights
  - We picked black and red for the chairs
- RidgidWare: Check out Iron Warrior for updates!
  - The faculty has approached us with a contract that they want us to sign, we are reviewing it now and giving it comments
  - We want RidgidWare to stay in the control of the students
- Meeting with Bar Services:
  - Asked about lowering prices for drinks that we get in Poets: not a possibility 😞. The Bomber gets cheaper prices because they buy in bulk, and we cannot do that since we host one-time events.
  - Bar Services has no bad blood with us, but needs to work around Policy 21.
    - Bar Services gives us the benefit of the doubt, but Policy 21 is very restrictive.
    - I will be typing up a summary of this meeting, but approach me if you have questions.
  - Q: What is Policy 21?
    - A: A policy about alcohol. Says that you are not allowed to host an event exclusively for the promotion of alcohol.

## 6.5 VP Communications

Speaking: Céline O'Neil (vpcomm.a@engsoc.uwaterloo.ca)

- The weekend of January 26<sup>th</sup>, 40 Waterloo Engineering students participated in OEC (Ontario Engineering Competition)
- We are good at conference logistics, but need to work on concrete competition plans
- FYIC Conference: 8 first years, Abdullah, Celine and Grant are going to Thunder Bay this weekend
- PEO Panel: Super valuable, look forward to it in future terms. Includes recent grads!
- ESSCO: Two inter-school events this term
  - Blood drive, we won last year, let's win again!
  - Hockey tournament in March, planned for St. Patrick's day.

## 7. Open Floor Discussion

- Purpose: To give people the opportunity to discuss topics without the format of a motion
- Q: Straw poll for EngSoc flag?
  - General Consensus: YES PLEASE!
- Q: When is EngHack?
  - Once a year in the summer. We are hosting one external event each term.
  - If you are interested in being a director, please apply!
- Q: Is there a semi-formal this term? Can we invite another society?
  - A: Yes, it is on March 22nd.
  - Working on inviting another society
- Q: The student study space last Tuesday did not have study spaces. Why did it not happen?
  - A: Central Stores made a mistake with table and chair delivery.
- ESSCO is starting a mental health working group, talk to Awn for more information.

## 8 New Business

### 8.1 Election Results and Ratification

<b>Motion:</b>	<b>Election Results and Ratification</b>	
<b>Mover:</b>	Executive	
<b>Seconder:</b>	CHEM 2021	
<b>Spirit:</b>	To ratify the results of the Winter 2018 Executive Election	
<b>Whereas:</b>	An election has been run by the CRO, in accordance with the governing documents, to elect the next Engineering Society 'A' President and Vice-Presidential Positions.	
<b>BIRT:</b>	The following Members be ratified by Council as the incoming Engineering Society 'A' Executive: <ol style="list-style-type: none"> <li>1. President: Mariko Shimoda</li> <li>2. Vice-President Academic: Thomas Dedinsky</li> <li>3. Vice-President Student Life: Emma Swarney</li> <li>4. Vice-President Finance: Michelle Teplitski</li> <li>5. Vice-President Communications: Andrew Dawson</li> </ol>	
<b>Comments:</b>	<b>Motion:</b>	<b>Amend the Motion to Include the Names of the Ratified</b>
	<b>Mover:</b>	ECE 2021
	<b>Seconder:</b>	CIVE 2020
	<b>Result:</b>	Passes unanimously.
<b>Result:</b>	Motion passes unanimously.	

## 8.2 Adopting the Strategic Plan

<b>Motion:</b>	<b>Adopting the Strategic Plan</b>
<b>Mover:</b>	Executive
<b>Seconder:</b>	SOFT 2020
<b>Spirit:</b>	To Adopt the Long Term Strategic Plan as agreed upon by both Presidents
<b>Whereas:</b>	The B-Society Council accepted the Strategic Plan in Fall 2017
<b>And Whereas:</b>	The A-Society Council needs to be made aware of the contents of the plan
<b>BIRT:</b>	The Long Term Strategic Plan is accepted and agreed upon by the A-Society Council
<b>Comments:</b>	<ul style="list-style-type: none"> <li>• Strategic plan was drafted in the fall, people wanted more time to read through it, we are now hoping to improve it on A-Society.</li> <li>• The Plan will go from now to the joint meeting in 2021. Lifetime of three years.</li> <li>• Q: Can you make the MATES coordinators aware that we will be communicating with them? <ul style="list-style-type: none"> <li>○ A: Yes.</li> </ul> </li> </ul>
<b>Result:</b>	Motion passes with 1 abstention.

## 8.3 Let's Hold a Vote!

<b>Motion:</b>	<b>Move into Camera and Committee of a Whole</b>
<b>Mover:</b>	MECH 2019
<b>Seconder:</b>	ENVI 2021
<b>Result:</b>	Motion passes unanimously.

<b>Motion:</b>	<b>Move out of Camera and Committee of a Whole</b>
<b>Mover:</b>	Executive
<b>Seconder:</b>	MECH 2022
<b>Result:</b>	Motion passes unanimously.

## 8.4 Sponsorship Committee W18

<b>Motion:</b>	<b>Sponsorship Committee W18</b>
<b>Mover:</b>	Executive
<b>Seconder:</b>	MECH 2021
<b>Spirit:</b>	To appoint at-large members of the Winter 2018 Sponsorship Committee
<b>Whereas:</b>	A Sponsorship Committee is required to allocate the sponsorship portion of the budget for the Winter 2018 term.
<b>BIRT:</b>	<p>The committee membership shall comprise of the following at-large members:</p> <ol style="list-style-type: none"> <li>1. Greg Sinclair</li> <li>2. Michelle Teplitski</li> <li>3. Andrew Broadbent</li> <li>4. Neelakshi Prabhakar</li> <li>5. Felix Jancso-Szabo</li> </ol>

	6. Amanda Morin	
<b>Comments:</b>	<b>Motion:</b>	<b>Amend the Motion to Include the Names of the Elected</b>
	<b>Mover:</b>	Executive
	<b>Seconders:</b>	MECH 2020
	<b>Result:</b>	Motion passes.
<b>Result:</b>	Motion passes unanimously.	

### 8.5 Teaching Excellence Award Committee W18

<b>Motion:</b>	<b>Teaching Excellence Award Committee W18</b>	
<b>Mover:</b>	Executive	
<b>Seconders:</b>	SYDE 2021	
<b>Spirit:</b>	To fill the seats of the Teaching Excellence Award Committee for the Winter 2018 term	
<b>Whereas:</b>	There are two at-large seats available for the Teaching Excellence Award Committee	
<b>BIRT:</b>	The following Members will be elected to serve on the Teaching Excellence Award Committee: <ol style="list-style-type: none"> <li>1. William Losin</li> <li>2. Daniel Laroche</li> </ol>	
<b>Comments:</b>	<b>Motion:</b>	<b>Amend the Motion to Include the Names of the Elected</b>
	<b>Mover:</b>	NANO 2022
	<b>Seconders:</b>	MGMT 2022
	<b>Result:</b>	Motion passes.
<b>Result:</b>	Motion passes unanimously.	

### 8.6 Chief Feedback Officer W18

<b>Motion:</b>	<b>Chief Feedback Officer W18</b>	
<b>Mover:</b>	Executive	
<b>Seconders:</b>	ECE 2021 - 2	
<b>Spirit:</b>	To elect a Chief Feedback Officer (CFO) for the Winter 2018 term	
<b>Whereas:</b>	The Society is actively seeking feedback from members in order to assist with Society transparency and continuous improvement	
<b>And Whereas:</b>	A Chief Feedback Officer is elected each term to facilitate the feedback process	
<b>BIRT:</b>	The Member listed below be ratified as Winter 2018 Chief Feedback Officer: <ol style="list-style-type: none"> <li>1. Jackson Barr</li> </ol>	
<b>Comments:</b>	<b>Motion:</b>	<b>Amend the Motion to Include the Name of the Elected</b>
	<b>Mover:</b>	MGMT 2022
	<b>Seconders:</b>	CIVE 2022
	<b>Result:</b>	Motion passes unanimously.
<b>Result:</b>	Motion passes unanimously.	

## 8.7 ENG Computing Wants to do better. Let's Help!

Speaking: Abdullah

- Asked to sit on a committee for ENG Computing to get feedback
- They want five strengths and five opportunities for improvement
- ENG Computing runs software and computer labs and the remote login servers

Feedback from Council:

- Things to work on:
  - Students would benefit from a realistic expectation of when things will be fixed
  - A tabulated list of software in each lab should be included, as we currently do not know what is available
    - Might be worth doing an audit to make sure that the Software installed is up to date
  - Easier access to remote desktop
- Some computers have login issues, more consistency in connections
- Direct communication would be nice to know what resources are available
- A way to report a malfunction (ex. Help line)
  - Should have someone to talk to get things fixed, clear channels of communication
  - Should also show which computers are not working
- Inconsistent software within labs
- Printers!
  - Sometimes they don't work.
- Talk to Abdullah if you have any other feedback.

## 8.8 Bring me the cookies, I need the cookies

<b>Motion:</b>	<b>Bring me the cookies, I need the cookies</b>
<b>Mover:</b>	TRON "Scary Spice" 19
<b>Secunder:</b>	TRON 2022
<b>Spirit:</b>	Call me Santa because I want me some milk and cookies
<b>Whereas:</b>	The Scary Spice rep has recently stumbled on some very old EngSoc archives (1999 AD)
<b>And Whereas:</b>	Yes council, I had to state that is was AD because some EngSoc's got some old people and post's
<b>And Whereas:</b>	The speakers job used to include making sure council had milk and cookies after every meeting
<b>And Whereas:</b>	I have pics so it did happen
<b>And Whereas:</b>	Andrew (old B-Soc VP Academic) is gone and so I can't write anymore mixtape motions, so I'm picking on the newest Andrew (Mr. Speaker person, ya you up there with the wrench, you are new Andrew)
<b>BIRT:</b>	The speaker be mandated (or asked really nicely) to provide milk and cookies at the end of each EngSoc meeting
<b>BIFRT:</b>	Because council has a lot of hungry bois it'll cost the speaker hella \$\$ to do that so the speaker should only bring enough for the [Scary Spice] reps

<b>BIFFRT:</b>	“Enough for the [Scary Spice] reps” shall be defined as two cookies each and -e^(-i*pi) small milk box each.
<b>BIFFFRT:</b>	Failure on the speaker’s part to acquire such goods shall result in nothing, under the “I’m just a piece of paper, I can’t tell you how to live your life” clause. But will make the reps a little sad
<b>BIFFFFRT:</b>	Please send submarine help how do I (Scary Spice Rep) do 380 ☹️
<b>Result:</b>	Thrown Out.

## 9. Director Updates

Abdullah:

- Pictures with the Tool on Valentine’s day
- Fourth years can touch the tool now!

MHA:

- Post Secret week
- Online link on EngSoc Facebook page
- You can submit feelings and thoughts that get filed into a database, and then they are written down if they are appropriate and posted on the wide railing in CPH

TalEng:

- TalEng is this Friday
- The Tool will be at TalEng, judging everyone

P\*\*5:

- Submit all forms to [ptothehive@engsoc.uwaterloo.ca](mailto:ptothehive@engsoc.uwaterloo.ca)

Tax Filing:

- Two sessions, you can come to one or both!
- February 27<sup>th</sup>: philosophy behind forms, what you need to do to file effectively
- March 20<sup>th</sup>: doing forms together, reminders about common deductions
- 5:30 pm at the Multimedia lab for both dates – invite your classes!
- Q: Is this only for the Canadian system?
  - A: Currently trying to get a speaker to talk about American co-ops

## 10. Affiliate Reports

### 10.1 WEEF

No updates.

## 10.2 The Iron Warrior

Speaking: Cameron Soltys (iwarrior@uwaterloo.ca)

- Issue 2 is out! Go read it!
- Pranks, exec updates, peacock (in colour!)
- If you want to submit something, the submission deadline is February 23<sup>rd</sup> (the Friday of slack week, but you are welcome to submit earlier if you want)
- Policy manual has been updated for the Iron Warrior, you can read it on the About Page on the Iron Warrior website
- If you want to participate more, meetings are held at E2 2347 (Iron Warrior Office) 6pm on Tuesdays

## 10.3 Senate

No updates.

## 10.4 MATES

Speaking: Awn Duqoum [on behalf of Simon Grigg] (mentalhealth.a@engsoc.uwaterloo.ca)

- Simon met with Peter Douglas and the numbers in the engineering office have lowered, likely due to low advertisement for A Society
  - Tell your classes about it – there is a lot of support
  - Waitlists for counselling are still high
- UW MATES is a direct response that happened to long counselling wait times
  - Peer supporters trained by counselling services that help people
  - There has been a push to put MATES into Eng Counselling, it is now there every weekday from 11:30 – 1:30 at the First Year Office
- MATES is no longer running at counselling services due to building construction
- Q: Does Counselling Services tell people about MATES?
  - A: Yes, unless it is a very serious situation. If you are on the waitlist, you will get emails from MATES directly offering that service.
- We had a four time increase in service in Fall 2017 from Fall 2016.

## 10.2 EngFOC

Speaking: Lexawn Normacumming (engfoc@uwaterloo.ca)

- All coordinators have been hired (EdCom, Huge, Media)
- Big offers have not come out yet, they should come out late this week early next week
- If you have been accepted into O-Week, the directorships are open
  - Should be in the same email that you got your offer in
- An email will be sent out to all leaders once we hire Bigs
- Directorship applications will be extended to Friday, February 16<sup>th</sup>
- If you know someone that wants to get hired, have them email EngFOC if they missed the deadline

## 10.6 Feds Counsellors

Speaking: Subhan Altaf (ms3altaf@uwaterloo.ca)

- GO LIKE THEIR FACEBOOK PAGE!
- Councillor Contact Form is pinned on the Facebook page
- What do we discuss?
  - CECA fee raise
  - Eliminating bottled water at International News
  - Extending the fall reading break
  - Any other issue on campus related to academics or other things

## 10.7 GradComm

Speaking: (uwgradcomm@gmail.com)

- Grad Ball is happening on March 10<sup>th</sup> at St. George Banquet hall, down King St.
- Ticket sales start on Monday
  - One person can buy up to four tickets, at least two of which must be graduating engineering students
  - Can't reserve seats
  - Cash or check
  - In the orifice
- If you bought an IRS ticket and a yearbook, you can get \$10 off Grad Ball tickets
- Q: Can you buy tickets as a table?
  - A: Up to four.
- Table cap is 8.
- If you are buying for people, make sure you know their dietary preferences!
- We have an event from XXX Financial on Valentine's Day with free dinner!
  - Draw for an apple watch and several Starbucks gift cards
  - Get tickets online
- Talk to us about Valedictorian nominations!

## 11. Varia

How many days 'til IRS?

-4 days 'til IRS!

## 12. Adjournment

<b>Motion:</b>	<b>Adjourn Winter 2018 Meeting #2</b>
<b>Mover:</b>	Executive
<b>Secunder:</b>	MECH 2020
<b>Result:</b>	Motion passes.