

EngSoc Council Meeting (W16) #1
January 13th, 2016

Chair: Brian Howe
Secretary: Akshay Joshi
Attendance:

Executives

Executive, A Society	PV	Executive, B Society	PV	
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First-Year Classes

Biomedical 2020	PV	Chemical 2020	PV	Civil 2020	PV
ECE (8) 2020	PV	Mechanical (8) 2020	PV	Management 2020	PV
Nanotechnology 2020	PV	Mechatronics (8) 2020	PV	Software 2020	PV

Second-Year Classes

Chemical 2019	PV	ECE (4) Sec. 1 2019	A	ECE (4) Sec. 2 2019	A
Environmental 2019	PV	Geological 2019	A	Mechanical (4) 2019	PV
Systems Design 2019	PV	Mechatronics (4) 2019	PV		

Third-Year Classes

Chemical 2018	A	Civil 2018	PV	ECE (8) 2018	PV
Mechanical (8) 2018	PV	Management 2018	PV	Software 2018	PV
Chemical 2017	PV	ECE (4) Sec. 1 2017	PV	ECE (4) Sec. 2 2017	PV
Environmental 2017	A	Geological 2017	A	Mechanical (4) 2017	PV
Systems Design 2017	PV	Mechatronics 2017	PV		

Fourth-Year Classes

Chemical (4) 2016	A	Chemical (8) 2016	A	Civil 2016	A
ECE (4) Sec. 1 2016	PV	ECE (4) Sec. 2 2016	PV	ECE (8) 2016	PV
Environmental 2016	PV	Geological 2016	A	Mechanical (4) 2016	PV
Mechanical (8) 2016	PV	Management 2016	A	Nanotechnology 2016	PV
Mechatronics 2016	PV	Software 2016	PV	Systems Design 2016	PV

Present and Voting	PV
Present	P
Absent	A

1 Call to Order

- Quorum established – 37 out of 48 voting members are present and voting

2 [D] Ratification of the Speaker

- *Motion:* To ratify Brian Howe as the speaker for the term
- *Mover:* Executive
- *Seconder:* B-Society Executive
- Mover declined to speak to the motion.

- Secunder declined to speak to the motion.
- Motion called to question:
 - No opposition
 - One abstention (Mechatronics 2016)
 - The motion passes, agenda amended to include ratification

3 [D] Approval of Agenda

- *Motion:* To approve the agenda of this meeting as sent out via email, including the change above.
- *Mover:* Executive
- *Secunder:* Nanotechnology 2020
- Mover declined to speak to the motion.
- Secunder declined to speak to the motion.
- Motion called to question:
 - No opposition
 - No abstentions
 - The motion passes

4 [D] Approval of Minutes

- *Motion:* To approve the minutes from the 5th Council meeting of the Spring 2015 term
- *Mover:* Mechatronics 2016
- *Secunder:* Environmental 2016
- Mover declined to speak to the motion.
- Secunder declined to speak to the motion.
- Motion called to question:
 - No opposition
 - No abstentions
 - The motion passes.

5 Business

5.1 [I] Robert's Rules Review and Role of Representatives

- Robert's Rules Review
 - 1 finger – new point
 - 2 fingers - response to current
 - Pinky - point of clarification (Takes precedence over the two above – but must be directly related)
 - Okay – circular
 - Middle finger – louder
- Role of Representatives (Adelle Vickery)
 - Role is to represent class's voice – there is an award for best representative
 - Adelle will be looking for the most active participants
 - Must be actively participating in both directions: council to class, class to council

5.2 [D] Leadership Committee Elections (Appendix A)

- Seconded by Mechanical 2016
- Mover speaking to the motion:
 - Every term, EngSoc gives an award to an undergraduate student
 - Every Fall term, EngSoc gives out an award to one first-year student and one upper-year student
 - We require two at-large students elected from Council to serve on the committee
 - The applications are currently open, so we're receiving applications
 - Responsibilities include closing applications, presenting a shortlist to the rest of the committee (including representatives from the dean's office)
 - One meeting per term, with some additional work to create the shortlist
 - Members of the committee would be ineligible to apply for the award for this term
- Secunder declined to speak to the motion
- Can off stream students be elected to the committee?
 - No, the award is offered every term. Off-stream students will have an opportunity to apply in the spring.
- Motion to move into a committee of a whole

- *Mover*: Chemical 2017
- *Secunder*: Software 2018
- Motion called to question:
 - * No opposition
 - * One abstention (Mechatronics 2016)
 - * The motion passes. Now in committee of a whole.
- Motion to move *in-camera*
 - *Mover*: Mechanical 2018
 - *Secunder*: Electrical and Computer 2016
 - Motion called to question:
 - * No oppositions
 - * No abstentions
 - * The motion passes.
- *In-camera*
- Motion to move out of committee of a whole
 - *Mover*: Electrical and Computer 2020
 - *Secunder*: Systems Design 2019
 - Motion called to question:
 - * No oppositions
 - * One abstention (Mechatronics 2016)
 - * The motion passes.
- Motion to amend the motion in question with the names of the two candidates (Will Clark and Cameron Soltys)
 - *Mover*: Mechanical 2018
 - *Secunder*: Electrical and Computer 2017
 - Motion called to question:
 - * No oppositions
 - * One abstention (Mechatronics 2016)
 - * The motion passes, the candidate's names are added to the motion
- Motion called to question:
 - No oppositions
 - No abstentions
 - The motion passes.

5.3 [D] Teaching Committee Elections (Appendix B)

- Seconded by Software 2020
- Mover speaking to the motion:
 - Every term, EngSoc gives out an award to recognize teaching excellence within the Faculty of Engineering
 - Similar to the above, we require two at-large students elected from Council to serve on the committee
 - Responsibilities include opening and closing applications, presenting a shortlist to the rest of the committee, as well as putting together packages for higher awards for the winner of this award and two other applicants
- Does the professor have to be within the faculty?
 - The winner can be a lab instructor, TA, or professor, but must be in the engineering faculty.
- Motion to move into a committee of a whole
 - *Mover*: Mechanical 2016
 - *Secunder*: Civil 2020
 - Motion called to question:
 - * No opposition
 - * One abstention (Mechatronics 2016)
 - * The motion passes. Now in committee of a whole.
- Motion to move *in-camera*
 - *Mover*: Systems Design 2017
 - *Secunder*: Nanotechnology 2020
 - Motion called to question:
 - * No oppositions
 - * No abstentions
 - * The motion passes.
- *In-camera*
- Motion to move out of committee of a whole
 - *Mover*: Mechanical 2016
 - *Secunder*: Systems Design 2017
 - Motion called to question:
 - * No oppositions
 - * One abstention (Mechatronics 2016)
 - * The motion passes.

- Motion to amend the motion in question with the names of the two candidates (Peter Kavanagh and Patricia Duong)
 - *Mover*: Mechanical 2018
 - *Secunder*: Mechanical 2020
 - Motion called to question:
 - * No oppositions
 - * One abstention (Mechatronics 2016)
 - * The motion passes, the candidate’s names are added to the motion
- No further discussion on the motion in question
- Motion called to question:
 - No oppositions
 - No abstentions
 - The motion passes.

5.4 [D] ECIF Policy Exception (Appendix C)

- Seconded by Mechatronics 2016
- Mover speaking to the motion:
 - When making the budget for the term, the policy manual states that in the Fall term, 15% of student fees are allocated to ECIF
 - Doesn’t make much sense given that Winter terms have an equal number of students on campus since all of the fourth-year students are on campus
 - This motion was put forward to override the by-laws for this term and have 15% of student fees budgeted for ECIF instead of 5% as stated in the by-laws
- Secunder declined to speak to the motion
- What is ECIF?
 - Engineering Capital Improvement Fund. It goes towards paying for POETS upgrades, Orifice upgrades, and other capital upgrades to engineering
- *Motion is read*
- Does the budget attached to the agenda already include this?
 - Yes, it does
- Where is this money coming from?
 - It comes from budgeted student fees as well as budgeted Orifice sales
- If we didn’t pass this motion, where would the money go?

- If this motion did not pass, it would go towards subsidizing other events
- EngSoc is a not-for-profit, so we cannot run a surplus. Instead of ECIF, we'd have to give away free food, but ECIF is a better option in the long run
- Are there currently more rejections for ECIF proposals in the Winter term?
 - It depends on a term-to-term basis – some terms we get a lot, some terms we get very few
- Is there a reason we're not amending the policy right now?
 - By-law and policy changes need to be submitted at least a month in advance; we'll take a look at that later
 - Policy manual is binding except when Council passes a motion to exempt the current term from a given policy
- Motion called to question:
 - No oppositions
 - Two abstentions (Mechatronics 2016, Electrical and Computer (Section 1) 2017)
 - The motion passes.

5.5 [D] Budget Approval (Appendix D)

- Seconded by Mechanical 2016 (8-stream)
- *Motion is read*
- Mover speaking to the motion:
 - Drafted budget is attached to the back of the agenda
 - Most of the directorships requested for reasonable amounts
 - Directorship budgets towards advertising were rolled up into the EngSoc advertising budgets
- Where does the money for Mental Health Puppies go?
 - Parking, as well as a \$100 donation
- Motion to move into a committee of a whole
 - *Mover*: Mechanical 2016
 - *Seconder*: Mechanical 2018
 - Motion called to question:
 - * No opposition
 - * No abstentions
 - * The motion passes. Now in committee of a whole.

- Where does the money for the PEO representative go?
 - It goes into running the speaker panel, as well as the food at the panel, parking costs and costs of hosting the representative.
- It seems that the Athletics budget was highly cut. What was cut, and why?
 - ESSCO is running an inter-school hockey tournament
 - They asked for transport, entrance fees and hotel, but it's being held in Waterloo so it makes no sense to pay for a hotel
- Why is there money allocated to Mac Eng Musical?
 - Because we're going there in a bus
 - Historically, it's been a very popular event, and carpooling hasn't been a popular option in the past
- Why is the ski trip allocated an extra dollar?
 - It's probably a typo
- Motion to amend the budget to put the extra dollar into a pool, then allocate it to 2016 Spirit, then give 2016 Spirit an additional \$149
 - *Mover*: Civil 2016
 - *Secunder*: Mechanical 2016
 - Mover speaks to the motion:
 - * There used to be a spirit budget for every graduating year – used to help host events to get more people integrated into EngSoc
 - * The 2016s really need to get involved this year, and we encourage you to put in your own budget line items
 - Secunder declined to speak to the motion
 - Why aren't these items on the budget in the first place?
 - * There weren't enough applications repeatedly; when there were applications, 95% of the applications would be for 'free ice cream' or 'board games in POETS' events
 - * Most events ended up being attended by friends of the organizers rather than the class as a whole
 - Motion for amendment called to question:
 - * 18 opposed
 - * 10 in favour
 - * 3 abstentions (B-Society executive, Software 2020, Software 2018)
 - * The motion fails.
- Motion to add \$2260 to the ESSCO budget
 - *Mover*: Mechanical 2016
 - *Secunder*: Electrical and Computer 2016

- *Motion retracted by mover*
- What kind of activities are Snow Activities?
 - Inter-year snowball fights and a whole bunch of things, more to come in the updates
 - Budget is for hot chocolate and marshmallows
- How is legal liability for those kinds of things?
 - The directors are still working out specific rules
- What exactly is the Exchange budget line item?
 - Running events for foreign exchange students to get them to feel more comfortable
- Why is \$4 missing from the EngPlay budget?
 - Their advertising budget was rolled up to the EngSoc advertising budget
- What does money for Resume Critiques go towards?
 - Food for those who volunteer for the sessions
- Why does the Jazz Band have \$700?
 - Web hosting, web domain renewal, t-shirts, and venue booking fees
- Motion remains as read
- Friendly amendment by the mover: be it resolve that actuals from Spring 2015 are also approved
 - Actuals for Spring 2015 are also included in the agenda package
 - We need them approved by Council so that we can send it to Feds
- Why was executive discretionary over by so much?
 - Leila’s team had some last-minute initiatives that weren’t budgeted, which goes under discretionary
 - Also includes paying for redoing plaques in the CPH foyer
- Motion to move out of committee of a whole
 - *Mover*: Mechatronics 2020
 - *Seconder*: Electrical and Computer 2017
 - Motion called to question:
 - * No oppositions
 - * One abstention (Mechatronics 2016)
 - * The motion passes.
- Main motion called to question:
 - No oppositions
 - One abstention (Mechatronics 2016)
 - The motion passes.

5.6 [I] CRC Update

- Council Review Committee formed at the 2015 Joint Annual General Meeting to evaluate the structure of Council
- Currently, the Committee is in the data collection phase
- So far, feedback has been collected from B-Society and Feds. This term, A-Society Council feedback will be collected at next Council meeting (January 27th)
- Looking to collect feedback from engineering societies from other schools, current and past executive, Board of Directors (at the meeting on January 19th) and members of EngSoc to see why they don't come to Council
- By the end of January/mid-February: formulate a plan and write a report with suggestions that will be presented at the 2016 Joint Annual General Meeting

5.7 [I] P&P Nominations

- P&P awards are typically awarded to graduating students, though anybody can be nominated
- Criteria include contributions to EngSoc, FOC, faculty, university and community at large
- Presentations will be in POETS after the next Council meeting
- Nominations will be open today at the meeting, but will also be accepted via email until January 22nd
- Nominations at the meeting:
 - Mathieu Trembley by Melissa Ferguson and Allyson Francis
 - Joshua Kalpin by Heather Smith and Sameer Chitley
 - Leila Meema-Coleman by Kevin McNamara
 - David Birnbaum by Kevin McNamara
 - Jillian Adams by Kevin McNamara
 - Will Wilmot by David Birnbaum
 - Kacie LaBlanc by Heather Smith
 - Scott Wood by Simon Grigg
 - Kevin McNamara by Leila Meema-Coleman
 - Heather Smith by Leila Meema-Coleman
 - Cody Bechberger by Kevin Nause
 - Pierce McCloskey by Allyson Francis and Kristina Lee
 - Nathan Holwell by David Birnbaum
 - Drew Dutton by David Birnbaum

6 Executive Reports

6.1 [I] President – Adelle Vickery (president.a@engsoc.uwaterloo.ca)

- Dean Sullivan on medical leave, Wayne Parker is the current acting dean
- E7 broke ground in the fall
- Motion for fall reading week passed; we now have a 3-day orientation week
- Syllabus bank: things slowed down as Wayne Loucks retired. The new undergraduate associate dean is now ramping up on this project
- Societies agreement: passed on to Feds as well as on to other societies. We're waiting for another meeting to actually sign it
- System for remote attendance for Council meetings: still working on it for JAGM

6.2 [I] VP External – Ola Suchon (vpexternal.a@uwaterloo.ca)

- Back from CFES congress. They have now elected a VP Academic (national)
- Fee increase \$0.40 to \$0.50 per student – first increase since either 2006 or 1993
- FYIC coming up! Stay tuned for reports on website
- OEC is coming up! If you want to volunteer, applications are floating. Will be shared on FB page
- BEST is offering courses
- We're supporting water.org for Monday pancakes. Talk to Heather Smith for more details.
- Thursday's are grilled cheese for charity as well.

6.3 [I] VP Education – Jeff Gulbranson (vpeducation.a@engsoc.uwaterloo.ca)

- (*Adelle reporting on his behalf – Jeff is away for CUSEC 2016*)
- WaterlooWorks – more concrete updates in IW article. Demo in CPH foyer and students to give constructive feedback
- Last fall, online course critiques trial – this will be moving online this term. Talk to Jeff
- Co-op updates – CECA is trying to find more jobs for TRON since 2020s have less employment because of added stream
- Resume critiques are now ongoing! There's now a page on the website with links to upper year student emails – new initiative, feedback highly requested!

- CECA accountability! Working to get more stats from them to see how many people are employed by the university to see how many 'manufactured' jobs there are compared to 'real' jobs

6.4 [I] VP Finance – Abdullah Barakat (vpfinance.a@engsoc.uwaterloo.ca)

- Last term, novelties did \$4000 of inventory, so we're trying to get more things in there to sell, ideas requested! Send them to Abdullah
- Next few weeks there's going to be a fire sale to clear out things
- Next Thursday and Friday are coverall days, \$90 for 2 lines + patch
- RidgidWare moving to more of a service than a store to help students with issues they might be having
- Student deals: no more Aunty's Kitchen – falling out with owner. Actively working on getting more
- EngSoc is sponsoring a minor league hockey team – there's a match this Sunday. Transportation details to follow on Facebook group
- Square in CnD: In two or three weeks, the CnD will accept credit. Hopefully, by the end of next term, Interac will also be accepted.
- Any fee associated with for purchases? Nope.
- Coveralls are 21st and 22nd
- Next Thursday, RidgidWare and Tron students (first years) are running a hardware workshop 6:30 to 8:30 in the MML lab

6.5 [I] VP Internal – Sarbajoy Majumdar (vpinternal.a@engsoc.uwaterloo.ca)

- More inter-faculty collaborations! Setting up meetings with Maaz and other VP internals
- Engineering + Math hackathon this term will be awesome.
- BOT and Engiqueers ran successfully!
- Snow activities are happening, more info in Facebook group
- Semi-formal on January 29th. Tickets sell next Monday
- Ski trip at the end of February. Ticket sales start soon
- Professional photo shoots happens tomorrow and Friday 11:30 - 1:30, QNC and E5 Bridge respectively
- Bowling event on January 23rd. More information to follow over Facebook and the mailing list
- Why did Semi-formal get moved up front?
 - Because the winter term is loaded heavily in March, so we're moving it up to make room for other events

7 [I] Director Reports

7.1 [I] WEEF – Eric Shi (weef@uwaterloo.ca)

- Our principal is now \$13.9 million dollars
- Hoping to get more media out this term
- There are a lot of fourth-year classes without WEEF representation; contact Eric if you would like to be a representative

7.2 [I] Senate – Pallavi Hukerikar (pallavi.hukerikar@uwaterloo.ca)

Not present.

7.3 [I] Feds Councillors – Amy Yang, Chanakya Ramdev, Julian Wang, Kush Thanker, Noah Bezaire, Rhea Phillip

Not present.

- Feds election nominations happening now – get informed
- Two upcoming referendums in January

7.4 [I] EngFoc – Aryn, Jared, Janna, Neth (engfoc@uwaterloo.ca)

- Applications for 2016 Huges, Medias and EdCom are now closed
- Applications for 2016 Bigs are still open
- If you've paid for 2015 orientation, and are still waiting on swag, email EngFOC
- Robin Jardin will be sending this information out over email

7.5 [I] Others

- Iron Warrior
 - There's a new crew – get to know them!
 - Five issues this term, submission deadline is the Friday before publication
 - Publication schedule is available on the rate card on the Iron Warrior website
 - Meetings happen at 18:30 in E2 2347

8 Varia

8.1 How many days 'til IRS?

- 24!

9 Adjournment

- *Motion:* To adjourn this meeting
- *Mover:* Systems Design 2017
- *Seconder:* Software 2020
- Motion called to question:
 - No opposition
 - No abstentions
 - The motion passes