



Spring Meeting #1
May 11, 2016, 5:30pm

Item	Presenter/Mover	Action
1.0 Welcome/Call to Order		D
2.0 Approval of Minutes		D
3.0 Approval of Engenda		D
4.0 New Business		
4.1 Budget Overview (App. A)	Don Tu (vpfinance.b@engsoc.uwaterloo.ca)	D
4.2 Leadership Excellence Comm. (App. B)	Executive (president.b@engsoc.uwaterloo.ca)	D
4.3 Sponsorship Rollover (App. C)	Don Tu (vpfinance.b@engsoc.uwaterloo.ca)	D
4.4 Course Selection (App. D)	Clarisse Schneider (clarissemschneider@gmail.com)	D
5.0 Business Arising		
5.1 Motion to Allow More Pairs (App. E)	Executive (president.b@engsoc.uwaterloo.ca)	D
5.2 Motion to Be On Campus (App. F)	Executive (president.b@engsoc.uwaterloo.ca)	D
5.3 Motion to Remove Gaps (App. G)	Executive (president.b@engsoc.uwaterloo.ca)	D
5.4 Teaching Award Nominations (App. H)	Executive (president.b@engsoc.uwaterloo.ca)	D
6.0 Exec Updates		
6.1 President	Hannah Gautreau (president.b@engsoc.uwaterloo.ca)	I
6.2 Vice President Education	Anson Chen (vpeducation.b@engsoc.uwaterloo.ca)	I
6.3 Vice President External	Kieran Broekhoven (vpexternal.b@engsoc.uwaterloo.ca)	I
6.4 Vice President Finance	Don Tu (vpfinance.b@engsoc.uwaterloo.ca)	I
6.5 Vice President Internal	Teresa Lumini (vpinternal.b@engsoc.uwaterloo.ca)	I
7.0 Affiliate Updates		
7.1 WEEF	Wesley Sak (weef@uwaterloo.ca)	I
7.2 Iron Warrior	Meagan Cardno (iwarrior@uwaterloo.ca)	I
7.3 Senate	Pallavi Hukerikar (pallavi.hukerikar@uwaterloo.ca)	I
7.4 Feds Councillors	Noah Bezaire (ncbezaire@gmail.com)	I
7.5 Engineers Without Borders	Nicole Swett (nswett@uwaterloo.ca)	I
7.6 Gradcomm	Mattrisse Dickhowe (UWgradcomm@gmail.com)	I
8.0 Adjournment		

**Note: D = Decision, I = Information

If you have any questions or concerns regarding the meeting, please email
Lexa Michaelides (speaker.b@engsoc.uwaterloo.ca)



New topic



Direct Response



Point of Clarification



Indicates Circular



I Agree

Appendix A

Title:	Mo Money Mo Problems
Mover:	Executive B
Secunder:	
Spirit:	To adopt an operating budget for the Summer 2016 term.
Whereas:	The VP Finance has received budget requests from all event directors this term.
And Whereas:	The Society must operate with a budget each term.
BIRT:	The Summer 2016 budget is approved as presented (bit.ly/s16budget).

Appendix B

Title:	All aboard the leaderSHIP!
Mover:	Executive B
Secunder:	
Spirit:	To fill the seats of the Spring 2016 Leadership Excellence Award Committee.
Whereas:	There are two at large seats for the Leadership Excellence Award Committee.
BIRT:	The following two members shall be elected to serve on the Leadership Excellence Award Committee: <ol style="list-style-type: none">1.2.

Appendix C

Title:	Keeping Rolling, Rolling, Rolling (the Funds Over)
Mover:	Executive B
Secunder:	
Spirit:	To change the amount of money allocated towards Sponsorship for the Spring 2016 term.
Whereas:	The Policy Manual states that the amount allocated to Engineering Society Sponsorship in the Spring term should be 15% of student fees.
And Whereas:	There is a large amount of Sponsorship money left over from previous terms and should be used.
BIRT:	For the Spring 2016 term, the policy manual will be overridden and the amount allocated to Sponsorship will be \$2500 of the total student fees rather than 15%.

Appendix D

Title:	Make Course Selection Less Shitty
Mover:	Software 2017
Secunder:	Chem 2017
Spirit:	To make course selection less shitty...
Whereas:	Every Engineering student has to meet curriculum-based graduation requirements for their department,
And Whereas:	Each Engineering department displays differently the electives that their students must pick from to fulfill their calendar requirements,
And Whereas:	It is difficult to decipher the terms in which courses are offered, the times at which those courses are offered, and to build a non-conflicting schedule given that information which fulfills calendar requirements.
BIRT:	The Engineering Society executive bring this issue to the attention of the Engineering Undergraduate Office and stress its importance,
BIFRT:	The Engineering Society executive work with and advise the Engineering Undergraduate Office to provide a cohesive, electronic-based solution which allows students to check if they meet their graduation requirements and schedule courses according to the correct term-based offerings,
BIFRT:	The Engineering Society work with the Engineering Undergraduate Office to stress the need of an open, reliable, updated API for course scheduling to the University of Waterloo if required.

Appendix E

Title:	It's Dangerous To Go Alone
Mover:	Executive B
Secunder:	
Spirit:	To specify that Members can run for an Executive Officer position as a candidate pair if one of the Members will not be on campus during one of the academic terms.
Whereas:	Members are currently allowed to run for certain Executive Officer positions as a pair if both Members will not be on-term for both academic terms, according to their academic scheduling.
And Whereas:	There are other reasons that a Member may not be on-campus, other than due to academic scheduling
BIRT:	<p>Chapter III: Executive Officers of By-Law 2 be modified to read:</p> <p>Section B: Eligibility</p> <ol style="list-style-type: none">1. Each Executive Officer must have, according to the Faculty, attained at least the following academic term for their first term of office:<ol style="list-style-type: none">a. President - 3Ab. Vice President Education and Vice President External 2B; andc. Vice President Finance and Vice President Internal 2A.2. In addition to those requirements stated in Bylaw I, in order to be eligible to run for an Executive Officer position a Member must, according to the Faculty:<ol style="list-style-type: none">a. Have been successfully promoted from their previous academic term and not be on academic probation; orb. Have attained at least a sixty-five percent (65%) term average in their previous academic term.3. In order to be eligible to run for an Executive Officer position, a Member must, according to their academic program scheduling, intend to be an On-Term Member of the Society for the following two Academic Terms of that Society.<ol style="list-style-type: none">a. The only exception to B.3 are Candidate Pairs, for the Office of Vice President Internal, Vice President Finance or Vice President External.<ol style="list-style-type: none">i. Candidate Pairs shall be treated in all cases as a normal candidate.ii. or two Members to be eligible to run as a Candidate Pair:<ol style="list-style-type: none">1. Both Members, according to their academic program scheduling, will not be On-Term Members of the Society or will not be taking classes at the University of Waterloo for both of the next two Academic Terms of that Society;2. Each of the Members, according to their academic program scheduling, will be On-Term Members of the Society and will be taking classes at the University of Waterloo for at least one of the next two Academic Terms of that Society;3. Both Members intend to be full time, registered undergraduate engineering students at the University for the following four Academic Terms; and4. Each Member in a Pair Candidate will serve 8 months of the 16 month term.

Appendix F

Title:	EngSoc Doesn't Do Long Distance
Mover:	Executive B
Secunder:	
Spirit:	To specify that Members wishing to run for an Executive Officer position must be on campus during the Academic terms.
Whereas:	Eligibility requirements are specified for all Executive Officer positions.
And Whereas:	It is not specified that an Officer must be on campus during the Academic terms during their term of office.
BIRT:	<p>Chapter IV: Executive Officers of By-Law 1 be modified to read:</p> <p>Section A: General</p> <ol style="list-style-type: none"> 1. There shall be two groups of Executive Officers, one for the A-Society Membership and one for the B-Society Membership. <ol style="list-style-type: none"> a. A-Society Executive Officers must be part of the A-Society Membership. b. B-Society Executive Officers must be part of the B-Society Membership. 2. Unless otherwise specified, in this Chapter all references to Executive Officers shall be for those that are On-Term. <ol style="list-style-type: none"> a. Each Executive Officer must be an On-Term Member of the Society. b. Each Executive Officer must be taking classes at the University of Waterloo during the Academic terms during their term of office. 3. The Executive Officers of the Society shall be the President, the Vice President Finance, the Vice President Education, the Vice President External and the Vice President Internal. 4. Each Executive Officer shall be elected by the Membership, as defined in Bylaw II. 5. The Executive Officers shall act as the leaders of the Society while maintaining accountability to the Board of Directors and Council. 6. In case of infirmity, death, resignation, or other form of ineligibility of an Executive Officer other than the President: <ol style="list-style-type: none"> a. The President shall assume said Executive Officers responsibilities; and b. A By-Election for said Executive Officers position shall be held as early as possible, as described in Bylaw II. <ol style="list-style-type: none"> i. Any Executive Officer elected through a By-Election shall have the same term of office as the existing Executive Officers. 7. No person may hold two Executive Officer positions simultaneously, except in the case of A.6. 8. The term of office for each Executive Officer shall commence on the first day of the Academic Term following their election. 9. The term of office for each Executive Officer shall end following the fourth Academic Term after they are elected. 10. The only exception to Section A.6 and Section A.7 is that of a Candidate Pair, as specified in Bylaw II. 11. Each Executive Officer shall have such other duties as may be outlined in Bylaws or Policies. 12. If, following an academic term, an Executive Officer is "Required to Withdraw from Engineering" or "Required to Repeat Term" according to the academic regulations of the Faculty, that Executive Officer shall resign their position.

Appendix F - cont'd

BIFRT:

Chapter III: Executive Officers of By-Law 2 be modified to read:

Section B: Eligibility

1. Each Executive Officer must have, according to the Faculty, attained at least the following academic term for their first term of office:
 - a. President - 3A
 - b. Vice President Education and Vice President External 2B; and
 - c. Vice President Finance and Vice President Internal 2A.
2. In addition to those requirements stated in Bylaw I, in order to be eligible to run for an Executive Officer position a Member must, according to the Faculty:
 - a. Have been successfully promoted from their previous academic term and not be on academic probation; or
 - b. Have attained at least a sixty-five percent (65%) term average in their previous academic term.
3. In order to be eligible to run for an Executive Officer position, a Member must, according to their academic program scheduling, intend to be an On-Term Member of the Society for the following two Academic Terms of that Society **and be attending classes at the University of Waterloo for those two Academic Terms.**
 - a. The only exception to B.3 are Candidate Pairs, for the Office of Vice President Internal, Vice President Finance or Vice President External.
 - i. Candidate Pairs shall be treated in all cases as a normal candidate.
 - ii. or two Members to be eligible to run as a Candidate Pair:
 1. Both Members, according to their academic program scheduling, will not be On-Term Members of the Society or will not be taking classes at the University of Waterloo for both of the next two Academic Terms of that Society;
 2. Each of the Members, according to their academic program scheduling, will be On-Term Members of the Society and will be taking classes at the University of Waterloo for at least one of the next two Academic Terms of that Society;
 3. Both Members intend to be full time, registered undergraduate engineering students at the University for the following four Academic Terms; and
 4. Each Member in a Pair Candidate will serve 8 months of the 16 month term.

Appendix G

Title:	Mind the Gap
Mover:	Executive B
Secunder:	
Spirit:	To change the start and end dates of the term of office of Executive Officers.
Whereas:	Currently, the term of office ends following their fourth academic term and it begins the first day of the following academic term.
And Whereas:	This creates a period of vacancy in between terms of office.
BIRT:	<p>Chapter IV: Executive Officers of By-Law 2 be modified to read:</p> <p>Section A: General</p> <ol style="list-style-type: none"> 1. There shall be two groups of Executive Officers, one for the A-Society Membership and one for the B-Society Membership. <ol style="list-style-type: none"> a. A-Society Executive Officers must be part of the A-Society Membership. b. B-Society Executive Officers must be part of the B-Society Membership. 2. Unless otherwise specified, in this Chapter all references to Executive Officers shall be for those that are On-Term. <ol style="list-style-type: none"> a. Each Executive Officer must be an On-Term Member of the Society. 3. The Executive Officers of the Society shall be the President, the Vice President Finance, the Vice President Education, the Vice President External and the Vice President Internal. 4. Each Executive Officer shall be elected by the Membership, as defined in Bylaw II. 5. The Executive Officers shall act as the leaders of the Society while maintaining accountability to the Board of Directors and Council. 6. In case of infirmity, death, resignation, or other form of ineligibility of an Executive Officer other than the President: <ol style="list-style-type: none"> a. The President shall assume said Executive Officers responsibilities; and b. A By-Election for said Executive Officers position shall be held as early as possible, as described in Bylaw II. <ol style="list-style-type: none"> i. Any Executive Officer elected through a By-Election shall have the same term of office as the existing Executive Officers. 7. No person may hold two Executive Officer positions simultaneously, except in the case of A.6. 8. The term of office for each Executive Officer shall commence on the first day of the Academic Term following their election day following the last day of the examination period of the Academic Term in which they were elected. 9. The term of office for each Executive Officer shall end following the fourth Academic Term after they are elected on the last day of the examination period of the fourth Academic Term after they were elected. 10. The only exception to Section A.6 and Section A.7 is that of a Candidate Pair, as specified in Bylaw II. 11. Each Executive Officer shall have such other duties as may be outlined in Bylaws or Policies. 12. If, following an academic term, an Executive Officer is "Required to Withdraw from Engineering" or "Required to Repeat Term" according to the academic regulations of the Faculty, that Executive Officer shall resign their position.

Appendix H

Title:	Dont You Forget About Me
Mover:	Executive B
Secunder:	
Spirit:	To ensure that the off-term Society has a voice in the selection of the Teaching Excellence Award winner.
Whereas:	The past two terms the off-term VP Education has not been notified of nominations in advance of voting.
And Whereas:	The off-term VP Education may be in a different area, making attending the meeting difficult.
BIRT:	<p>Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.1 be amended to read the following:</p> <p>C. The recipient of the award shall be decided by the Engineering Society Teaching Excellence Award Selection Committee (the Committee)</p> <ol style="list-style-type: none"> 1. The Committee is composed of five members, each receiving exactly one(1) vote: <ol style="list-style-type: none"> a. The on-term Vice President, Education, who will act as Chair. b. The off-term Vice President, Education, or a designate c. The Engineering Associate Dean of Teaching, or a designate d. Two At-Large Student Members of the on-term Society (as outlined in Section C.2)
BIFRT:	<p>Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.3 be amended to read the following:</p> <ol style="list-style-type: none"> 3. The responsibilities of the At Large Student Members, with assistance from the on-term Vice President, Education, are as follows: <ol style="list-style-type: none"> a. Ensure all operations of the Committee and Awards occur in accordance with this Policy. b. Soliciting for and receiving all nominations. All efforts should be made each term to receive a minimum of 5 nominations, from a variety of disciplines. <ol style="list-style-type: none"> i) In the event that 5 nominations are not received, the At Large Student Members are to bring forward additional candidates based on their consultations with students, the Associate Dean of Teaching and Department Chairs c. Upon selection of a winner, working with the Associate Dean of Teaching in the following manners; <ol style="list-style-type: none"> i) Coordinating and obtaining support letters from students to be included in nomination packages for other applicable teaching awards ii) Collaborating with the Associate Dean Teaching Office, as well as any applicable Department Chair offices, with regards to teaching award nominations iii) Promoting the development of nomination packages for the winners of this Award, and up to two (2) other nominees. d. Working with the Iron Warrior to publish an article recognizing the winner. e. Ensuring the Award plaque is updated with the winners name. f. Ensuring the nominations are circulated to Committee members no later than 1 week prior to voting.

Appendix H - cont'd

BIFRT:

Policy Manual, Section II, O-6 Engineering Society Teaching Excellence Award Policy, Section C.4 be amended to read the following:

4. The responsibilities of the Committee are as follows:
 - a. The Committee shall meet once per academic term to review applications to the Award
 - b. Upon reviewing the applications to the Award, the Committee shall determine the recipient with a four fifths (4/5) vote. **In the case of the off-term Vice President, Education, they may vote by e-mail ballot before the meeting.**