EngSoc Board Meeting F16 - September
Sept. 20, 2016
Chair: Rachael Schatler
Secretary: Megan Town
Present and voting: Ian Holstead, Brian Howe, Adelle Vickery, Jeff Gulbronson, Clarisse Schneider, Rachel Malevich, Awn Duqoum, Sarah Martin, Steven Jia, Megan Emily Town
Present: Abdullah Barakat

1.0 Welcome and Call to Order (Information)
Time: 9pm
Quorum met.

2.0 Approval of July 18th Minutes (Vote)
Mover: Adelle
Seconder: Megan
Passes unanimously.

3.0 Approval of the Agenda (Vote)
Mover: Adelle
Seconder: Megan
Passes unanimously.

4.0 Review of Procedures Document (Information)
- Q: Can we fix the bookmark thing?
- A: Yes. (That section doesn’t exist)
- Went over Procedures Docs, reviewed each role’s responsibilities.
- Q: Will docs be updated to say VP OF?
- A: Yes.
- Should be changed to Joint Annual General Meeting
- Brian: discussion item for next meeting: board supporting society not members

Amendment:
Mover: Adelle
Putting forward all discussed changes (except Brian’s)
Passes unanimously.

5.0 Actuals and Budget Update (Information)
- Of note for revenues: Robin bought some about $600 patches from us and budget didn’t account for coverall sales
- IW sales were higher because of advancing units
• Scholarships are $2000 higher because Dean owed us $2000 from last fiscal year because of how awards fall
• Other: printing for Canada day
• Cheque for sending students to conferences was late (should have been spring)
• “The Book” had not enough ads
• Of note for expenses:
• “The Book” paid in the spring instead of the fall
• Q: Does this make sense? Since we get the books before fall term starts
• Yearbook: paid in last fiscal year but $11,000 has to be accrued so the budget shows it here. Basically, it looks weird but it’s correct. We only paid the $34
• Conferences: ESSCO AGM should add up by the end of the year with expected spending
• They didn’t charge us for cable
• Postage slightly less than expected
• No actual revenue for O week because they’re represented in fall. Spending is already complete
• P***5, sponsorship, scholarship, people didn’t pick up their money yet
• What is general expenses?
• Things that are used by both societies, updating things outside POETS, trophies, etc.
• CnD: sold a lot less than expected, will likely pick up with addition of debit. Contrary, more departments ordered food from CnD
• Q: can we see cash vs. debit breakdown of purchases?
• A: Abdullah will ask Mary
• Made $17 from cashier variance
• Waiting on invoice from plant ops for soup counter among other invoices
• More people working more payroll
• Lowered food purchases to counteract decreasing sales
• Other expenses: from using debit in August
• Overall deficit from decreased sales. Usually balances out by end of fiscal year.
• Q: Budgetary surplus for fall?
• A: Based off of last year’s numbers. This is normal because there are most people on campus in the fall.

6.0 Development of Communication Policy (Discussion)
Amendment: Jeff
Seconder: Adelle
To table this until next meeting because we have lots of things to talk about today
Passes unanimously.

7.0 Taxes, not Discounts (Discussion)
Mover: Steven
• See motion text. Generally, lower all hot beverage costs by 10c then charge 10c tax per cup.
• We can’t mandate this, we can advise Mary and go from there
• Abdullah speaks on behalf of Mary:
• Mary likes the idea but we can’t advertise it as a “tax” or “environment tax”
• We can call it a fee instead
- She likes the intention, would like to work with Steven and board to make it happen
- Not feasible to happen this term because of CnD POS system, but can be worked on during break between term
- As long as it isn’t a tax and won’t actually affect how things work
- Q: Brian: CnD environment is different from many retail places; prices are not very clear as it is since many people buy coffee + food
- Q: Brian: what is our unit price per cup? How much do we make from cups vs coffee? We could be losing revenue from people not buying cups.
- Adelle sees people buying just coffee, more interest in environment than operating costs
- Clarisse only buys coffee.
- Board responsibility is to operating costs not environment.
- Q: is it hard to change the signage?
  - A: probably.
- Q: would this change affect sales?
  - A: could dry run for a few weeks.
- Make the signage about 10c cups more clear.
- Legality should not be an issue. We can work around it.
- Jeff: Can we find out how many hot drinks are sold?
- Abdullah: no, we can’t generate reports.
- Brian: we can calculate that from how many cups they buy
- Clarisse: We can have this dialogue with Mary and run a week trial and make a decision at next meeting
- Ian: we can advertise travel mugs from novelties
- We can talk to Mary and figure this out for next time.

8.0 Is this really what we want? (Discussion)

Mover: Ian
- See motion text
- Generally: Should EngSoc be more or less serious?
- Brian/Adelle: Board is not the medium for this. This is for exec and candidates to discuss/think about.
- We can bring this up once exec have a vision
- During exec update by incoming Prez in November we can discuss this

9.0 Love Thy Neighbor (Discussion)

Mover: Ian
- See motion text
- ASoC and BSoC sometimes have conflicting objectives, however this could change due to incoming exec teams on both societies
- However, however, it seems to be an ongoing issue
- Even with incoming teams, this may still be an issue
- Execs represents their constituents so it’s not necessarily the exec “fighting”
- Board can maybe “moderate” Asoc and Bsoc relations but they both have their responsibilities
- This was brought up Oct 2014:
  - We are a tool not an action committee, providing comments or telling them what to do
Disagreements between societies should be brought to board

- Clarisse thinks running a moderation setting would be a good idea
- Jeff: there is not escalation past Prez.
- Q: would this be during regular meetings or separate?
- A: undecided, we can draft a proposal/come up with ideas
- Brian: who can approve board to moderate exec discussions, do we need a council mandate?
- Q: We can finalize this at the next meeting, can someone champion this?
- A: Jeff will champion
- Q: Has exec ever come to board will issues?
- A: No, but there’s no precedent.
- Board can be an appeal committee, this is just broadening in a sense
- Strawpoll indicates positive to the idea and putting together a proposal
- This should not be mandatory for this board because people are not prepared for moderation?
- Jeff can put forward this proposal to be looked at next meeting. Helped by Clarisse and Ian
- Everyone should come prepared with ideas
- Q: could board have the power to arbitrate?
- A: yes, and board could put a motion to council or amend docs through on term prez
- Brian: disagreement comes from uncleanness about who has the final say about things.
- Creating a section of policy manual could help deal with impactful events where societies or execs disagree. Who has final say?
- Partnerships with external organizations should be discussed.
- Board could be moderating discussing policy manual infractions, event planning, initiatives, longstanding external relationships
- Email Jeff thoughts on this proposal in the next 2 weeks

10.0 Adjournment Vote

Mover: Jeff
Seconder: Sarah
Passes unanimously.