Board of Directors March 2018 Meeting

**Date:** Tuesday, March 20th 2018
**Location:** Orifice
**Chair:** Bryn Cummings
**Secretary:** Julia Reinstein

# Attendance:

In Person: Felix Jancso-Szabo, Abdullah Barakat

Video: Alan Huang, Emma Kennedy, Awn Duqoum, Grant Mitchell, Megan Town, Kristopher Sousa, Sarah Martin, Katie Arnold

 (Ex-officio: Michael Beauchemin, Liam Yeates)

Visitor: Mariko Shimoda

# 1.0 Call to Order:

**Time:** 7:04 pm

# 2.0 Approval of Agenda:

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| Motion: | Approval of Agenda |
| Mover: | Kristopher Sousa |
| Seconder: | Abdullah Barakat |
| Result: | Passed |

# 3.0 Approval of February Meeting Minutes:

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| Motion: | Approval of February Meeting Minutes |
| Mover: | Felix Jancso-Szabo |
| Seconder: | Awn Duqoum |
| Result: | Passed |

# 4.0 President Termly Update:

Abdullah Barakat has the floor

* We’ve managed to stir the pot enough that we are getting a counsellor. This started with Andrew McBurney’s work in the Fall. We should get counsellor by end of Spring Term
* Was working with AccessAbility Services to improve accessibility in RCH but this is basically a lost cause because there is not enough money in the budget
* Working with the Dean and Mary Robinson to plan for student space and introduce more student study space. Currently waiting on funding from WEEF
* Michael Beauchemin, Mary Bland, I have talked with bar services about making a deal to have a minimum to reach for the term instead of individual events
* Working with IDEAS Clinic to expand RidgidWare to best benefit students
* Making transition document for Mary Bland which in a rough draft
* Website revamp has been going well
* Piloted POETS study space which did not work well during the week but going to try during finals
* Working with faculty on strategic plan, sat on 4 committees for that
* During past couple week have had various discussions regarding student deaths to improve the general culture and situations surrounding it
* Got coop fee deep dive info released
* Career Fair happened and was successful
* Fall reading week/Orientation Week consultation is happening and Pat Duong is looking into that
* Fourth Year Fridays and Warrior Lager were popular
* Lots of sponsorship money was given out
* Michael is doing a great job as VP Finance
* Celine is working on improving the LCD screen
* We got Gordon Stubley a Novelties gift basket on behalf of both Societies
* KS: Is the RidgidWare info available anywhere?
* MB: The agreement is still in the drafting phase. Hopefully we are going to be able to send it back by the end of the week

Katie Arnold has the floor

* Team is very hype for Spring term
* Currently working on EngiQueers Constitution because a goal of my platform is to make them independent affiliate group
* Currently drafting from combination of existing constitutions to hopefully pass at JAGM
* Working on new feedback plan so that it can be useful for Executive and keep motivation up
* Team is working on their own individual goals
* Ashley Clark is on the ball and currently working closely with EngHack directors. I have no worries for that
* Grant Mitchell is working on WEC with Bryce Kieffer, as well as other things
* Ben Beelen is representing us on campus for academic things that I can’t attend

# 5.0 Spending Update:

Michael Beauchemin has the floor

* Yearbook revenue is starting to come in. It’s currently lower than budgeted because of online payments. Current numbers reflect cashflow through the orifice
* FJ: Are the online payments on a separate line?
* MB: The money exists but Square makes things slower to get to us
* Mary is selling off some things we don’t use anymore to increase our space
* We have not paid bar services yet from the general account
* P and P Awards are other general expenses
* In the CnD we have another Coca-Cola refund cheque
* Other general expenses include the University charged us instead of paying us so we’re waiting for a response from UW. It was probably a clerical error.

# 6.0 Allocation of the Engineering Capital Improvements Fund:

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| Motion: | Allocation of the Engineering Capital Improvements Fund |
| Mover: | Michael Beauchemin |
| Seconder: | Liam Yeates |
| Discussion: | **Initial Introduction and comments:**Banner for EngSoc – Requested $130.99E7 CnD Fridges – Requested any amountEngHockey Jerseys – Requested options ranging $551.84-$1647.68* SM: What’s the difference between options 3 and 4? MB: Option 4 should say economical
* AB: Does this fall in the scope of ECIF? MB: On the website it states, “The Engineering Capital Improvements Fund (ECIF) is used to support lasting capital improvements to student space and services in the Engineering Society.” It’s generally used for physical things that exist in general areas. I believe it still falls under this purview because they will be used for many years, not just given to people
* AD: How do we buy for everyone if people are different sizes? LY: Buy very large and people will tuck jerseys in as needed

I Like Them Dirty – Requested options ranging $498.84-$804.38* AB: We’ve done Engineering hockey in the past, but do we do soccer? GM: ESSCO is planning to run a soccer tournament as well as hockey. Last year there was rugby tournament which can use soccer jerseys
* AB: What were Mary’s thoughts on this? MB: She did not raise any concerns when I told her the list
* FJ: Will these also be reusable? MB: Yes
* AD: Don’t soccer jerseys need to fit better? LY: Tie them up, tuck them in
* AD: Could they ask for EngSoc sponsorship next term instead? GM: Sponsorship will not have allocated by early June when the tournament is
* KA: Also, people always ask for more sponsorship funds than ECIF funds
* KS: Can hockey jerseys not be used as soccer jerseys? LY: They have long sleeves and a large sizing difference because of the equipment

Make O-Week Goweek – Requested $1281.90* MB: They have received funding for some of these at sponsorship
* FJ: EngSoc sponsorship funded the tent, cooler, and tarp. Are they still asking? BC: We were fully funded by EngSoc sponsorship, but we will use more items if funded. We usually rent 30 coolers and have received funding for just 10. We use tarps for lots of things. Extra tent funding would let us get a better-quality tent.
* KA: Going forward can we address Awn for more FOC questions because Bryn is meant to be neutral
* AD: Should we base our decisions based on sponsorship? AB: The comparison is making sure funding is still needed since it was funded. MB: Sponsorship allocations have been published so it is available knowledge

New Drum Equipment Bags – Requested $297.76* KA: For context, Fin came to me when I was VP Finance last term and I recommended he submit for this

Standing Desks for a Stand-up Gal – Requested options ranging $65.53-$372.89* KS: From using standing desks, the next immediate issues is that floors are hard. A foam mat would be useful, but that’s not in the request
* SM: Shipping costs may exist; do we need to know for funding? MB: Shipping will likely be free. When last checked for all options it was free, but if that changes, someone will have to take on that cost

Take Some Sweet Photos Please – Requested $490.00* AB: Do you know if Michelle talked to Mary about storage? KA: It can likely be put under the cabinet where tent currently is. It shouldn’t take up more space than the RidgidWare sign
* KS: Can someone please explain the add-on pole pockets? KA: The idea is that pole pockets will make it more structurally sound for outdoor events like Canada Day. Instead of just a pin there is a pocket we stick a pole through.

Total available: $10226.88Discussion (Bryn and Awn stepped out due to conflict of interest)Banner:* MT: I’m the budget director for O Week but I don’t know anything yet in that regard
* Generally agreed she does not have conflict of interest and can stay
* AB: How does this differ from the current banner? MB: This one would be bigger and more rigid
* KA: This banner’s intent is to replace the current banner because the current one is hand painted. It was requested with Pride in mind but can benefit multiple events
* FJ: How does it differ from the last proposal? MB: This is a banner, the other is a photo backdrop

Hockey Jerseys:* FJ: Given we have more money to allocate than was requested, we may as well fund best ones
* EK: What’s the point of both home and away jerseys if we only go to the one ESSCO tournament
* GM: We would have home and away jerseys because there are lots of teams that have just dark coloured jerseys. At these tournaments, if we have two sets it adds clarity for everyone
* AB: This only benefits the people participating and I can’t justify $1600 but I’m ok with $800. I’m for best quality, but not 32 jerseys

Soccer Jerseys:* AH: Is there a reason for 24 jerseys? GM: A game has 11 people on the field at one time and ideally at least one sub so 24 is a good number.
* AH: What if we don’t send a full team? GM: We can get jerseys in a slight variety of sizes to add for comfort even if we don’t get a full team
* AB: I’m in favour on 1 logo, I don’t think it makes sense to have 2

O Week* FJ: They didn’t give a number for duct-tape or other miscellaneous items. MB: We don’t generally allocate non-specific item requests
* AB: Given that we’ve funded the exact same at sponsorship, should we fund this? FJ: The tent got destroyed last year so we need high quality. They need many coolers. KS: I think it makes sense for them to not need to rent coolers
* KA: Don’t we have a tent that they borrow for Toolbox? Are we considering miscellaneous items because I don’t think we should. FJ: I’m unsure about this year but last year they bought one. I don’t know about them using ours. AB: They have used ours in the past. MT: The tent they’re asking for is for Junkyard Wars
* GM: They used a 10x20 tent for Toolbox and ours is a 10x10. There’s a vast size difference
* FJ: I think we should give full funding because they need help to fix their budget.
* AB: We need to make sure they’re spending their money on what we’re allocating it to and that they can’t get reimbursed for the same items twice for ECIF and sponsorship. MB: They cannot be reimbursed for items that are not these
* KA: To clarify, they’re asking for the same funding because they want more? MB: More and/or better.
* KS: What was the question earlier on the relevance of sponsorship here? MB: We have this information since both are run by EngSoc
* KA: We are essentially paying for the same things twice. I dislike the way it was gone about. FJ: The only partial funding would be for the tent, everything else is just getting more items.
* MB: For the tent they requested $416 from sponsorship and $507 here. KS: The value we give them doesn’t have to be for the full cost anyway.
* MT: I would like to ask Bryn how much the tent costs if that is favourable.
* KA: It clearly says $500 per tent in their request but I’d be happy to see from Bryn
* KS: Can we go back in the minutes to see what Bryn said earlier?
* KA: I would prefer doubling the number of coolers and ignoring the tent. We’ve done similar in the past.
* MT: Will that cause a storage issue? FJ: In the Sponsorship Committee meeting they said they’re clearing out a lot of storage space by selling off a lot of things so from my understanding is that space should not be an issue.
* KS: I have no problem with the tent and I believe the intent is clear as it is in the minutes
* AH: Since the intent is to buy a better quality tent, will the better quality tent be double the cost of the original tent? Do they need full funding from us as well?
* MT: Can we bring Bryn in?
* Bryn re-entered the room
* FJ: What’s happening with the tent prices and why are they so different? MB: will the better tent be the sum total? BC: I submitted ECIF in January and I had not received information from last year’s FOC, so I went with the best I could find and then applied for sponsorship based on a different tent. Both prices are of tents that exist. If we get funds for more than that, we will get a larger tent
* AB: How much space do you have available for coolers? Can you store them while still meeting health and safety requirements? BC: I believe the items that are clearing out of storage will be roughly the same size
* Bryn stepped out again
* MB: straw poll on tent – looks like in favour
* MT: Are we still allowed to consider funding 20 coolers? FJ: I don’t think we should fund more than was asked for
* MB: Let’s do a few straw polls. Thoughts on cooler funding? Looks favourable. Tarp funding? Looks favourable. Funding for additional coolers? Looks like a no

Jazz Band* MB: Quick straw poll on this? Seeing lots in favour

Standing Desk* AB: I think a full desk will give her the proper amount of space and best quality of work.
* KA: I am all for giving Mary what she needs, but what will happen to her current desk? MB: That’s unclear. We could sell it or donate it like we donated the POETS couches
* FJ: Would it be better to fund two desks? MB: She doesn’t use the second desk as much.
* KS: Can we consider giving Mary a standing desk mat too? MB: What does that go for? LY: Quick Google search shows between $50-$250, but that might come with a desk
* KA: I feel it is fair to give her the $65.53 and relabel it as “mat”
* MB: Looks like good consensus

Backdrop* MB: Quick straw poll? Generally, thumbs up for all

MB: We currently have $6064.55 left to allocate. All the rest to fridges?KA: That’s a lot of fridges. This is goodMB: Looks like general agreement. Based on these allocations let’s vote. |
| Result: | Passed |

# 7.0 Adjournment

**Time:** 8:20 pm

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| Motion: | Adjournment |
| Mover: | Abdullah Barakat |
| Seconder: | Felix Jancso-Szabo |
| Result: | Passed |